

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**February 4, 2020**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

Pledge of Allegiance

Roll Call

Electronic Attendance

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Regular Meeting January 21, 2020
2. Bills and Payroll for the last half of January, 2020

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**NEW BUSINESS**

1. Motion – Approve Council Decision Request 2020-2010: Approving the fee proposal in the amount of \$41,830.00 from Crawford, Murphy & Tilly for the design of Phase 1 of the Combined Sewer Overflow (CSO) Piping Project; and authorizing the mayor to sign the proposal. (Cox)
2. Motion - Adopt Resolution No. 2020-3062: Giving notice to the Illinois Department of Transportation of the 4th of July parade to be sponsored by the City of Mattoon. (Hall)
3. Motion – Adopt Resolution No. 2020-3063: Giving notice to the Illinois Department of Transportation of the Bagelfest parade to be sponsored by the City of Mattoon. (Hall)
4. Motion – Adopt Resolution No. 2020-3064: Giving notice to the Illinois Department of Transportation of the Veterans Day parade to be sponsored by the City of Mattoon. (Hall)
5. Motion – Adopt Resolution No. 2020-3065: Giving notice to the Illinois Department of Transportation of the Celebrate Downtown parade to be sponsored by the City of Mattoon. (Hall)

**6. Motion – Approve Council Decision Request 2020-2011: Approving the fee proposal in the amount of \$30,830.00 from Clark Dietz, Inc. for the design of the Waste Water Treatment Plant (WWTP) Transformer Relocation Project; and authorizing the mayor to sign the Professional Services Agreement. (Cox)**

**7. Motion – Adopt Ordinance No. 2020-5426: Amending Sections 35.18, 35.21 and 35.22 in the municipal code of the City to update the procurement policy and procedures to mirror the State Statutes and petty cash. (Owen)**

**8. Motion – Approve Council Decision Request 2020-2012: Awarding the bid in the amount of \$328,643.00 from Curry Construction for the Sarah Bush Re-chlorination Project. (Cox)**

**9. Motion – Approve Council Decision Request 2020-2013: Approving the plans and specifications for Phase 3 of the Marshall Avenue Reconstruction Project. (Graven)**

**10. Motion – Approve Council Decision Request 2020-2014: Approving the plans and specifications for Phase 1 of the Bike Trail Expansion Project. (Cox)**

**11. Motion – Adopt Special Ordinance No. 2020-1733: Declaring personal property owned by the municipality surplus and authorizing the sale or disposal of the property. (Gover)**

**12. Motion – Adopt Ordinance No. 2020-5427: Amending Section 114.40.2 of municipal code Chapter 114 Liquor Control to allow monthly product sampling and to update hearing appeal language. (Gover)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Adjourn**

# CONSENT AGENDA ITEMS:

## UNAPPROVED MINUTES:

### Regular Meeting – January 21, 2020

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on January 21, 2020.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, Absent Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Police Chief Jason Taylor, Interim Fire Chief Kevin Schotts and City Clerk Susan O'Brien.

### CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting January 7, 2020; bills and payroll for the first half of January, 2020.

#### Bills & Payroll first half of January, 2020

<u>General Fund</u>			
Payroll		\$	26,995.58
Bills		\$	184,235.71
	Total	\$	211,231.29
<u>Hotel Tax Administration</u>			
Payroll		\$	3,435.42
Bills		\$	1,185.96
	Total	\$	4,621.38
<u>Festival Mgt Fund</u>			
Bills		\$	2,592.60
	Total	\$	2,592.60
<u>Insurance &amp; Tort Jdgmnt</u>			
Bills		\$	74,757.22
	Total	\$	74,757.22
<u>Midtown TIF Fund</u>			
Bills		\$	56,783.83
	Total	\$	56,783.83

	<b><u>Broadway East Bus Dist</u></b>		
Bills		\$	2,433.90
		Total	\$ 2,433.90
	<b><u>Water Fund</u></b>		
Payroll		\$	42,545.45
Bills		\$	37,303.13
		Total	\$ 79,848.58
	<b><u>Sewer Fund</u></b>		
Payroll		\$	39,910.65
Bills		\$	93,153.39
		Total	\$ 133,064.04
	<b><u>Health Insurance Fund</u></b>		
Bills		\$	208,953.76
		Total	\$ 208,953.76
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	13,590.14
		Total	\$ 13,590.14

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mr. Robb Perry of 1593 ECR 250N questioned the liquor control press release stating the incorrect numbers needed to be retracted, and stated all of his gaming funds needed to go to the State instead of the City. Mr. James DiNaso of 19 Tammydale Lane in Charleston reiterated his concerns of businesses and the need to re-evaluate the law. Administrator Gill explained the liquor licenses, gaming, restaurants and the requirement to sell food. Mr. Rex Dukeman [11549 ECR 600N] questioned whether the State supports what the City has ordained. Attorney Jones stated the liquor control act clearly allows the local bodies to make rules.

**NEW BUSINESS**

Commissioner Cox seconded by Commissioner Graven moved to adopt Special Ordinance No. 2020-1732, authorizing the purchase of the taxi cab building located at 1904 Broadway Avenue adjacent to Wolf Pocket Park from Jeremy and Faith Arthur.

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2020-1732**

**AN ORDINANCE AUTHORIZING THE PURCHASE OF THE BUILDING LOCATED AT 1904 BROADWAY AVENUE ADJACENT TO WOLF POCKET PARK**

**WHEREAS**, the City of Mattoon has developed the “Wolf Pocket Park” into a small green space area with a mural located between Western Avenue and Broadway Avenue along South 19<sup>th</sup> Street; and,

**WHEREAS**, the former bus stop and taxi cab station building is vacant and on property adjacent to the Wolf Pocket Park; and,

**WHEREAS**, Jeremy and Faith Arthur own the building located at 1904 Broadway Avenue; and,

**WHEREAS**, the City of Mattoon has made improvements to Wolf Pocket Park and to the Broadway Parking Lot around the vacant building; and

**WHEREAS**, the City desires to purchase the building owned by the Arthurs to secure the future right of utilizing the property for expanded uses of the area; and,

**WHEREAS**, the City Council has long supported the redevelopment of the Midtown TIF and continues to make improvements in the redevelopment area for economic development, restoration and beautification of the Midtown.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION**, as follows:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2.** The Mayor and City Clerk are authorized and directed to execute any and all documents necessary to affect the purchase of the building located at 1904 Broadway Avenue, Mattoon, Illinois from Jeremy and Faith Arthur.

**Section 3.** The terms of the purchase are hereby attached as “Commercial Real Estate Contract”.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Upon motion by Commissioner Cox, seconded by Commissioner Graven, adopted this 21st day of January, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Mayor Gover  
NAYS (Names): None  
ABSENT (Names): Commissioner Owen

Approved this 21st day of January, 2020.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O’Brien  
Susan J. O’Brien, City Clerk

/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality’s Records on January 21, 2020.

Mayor Gover opened the floor for questions/comments. Administrator Gill noted the purchase was to be taken out of the TIF and demolition out of TIF and demo line items. Mayor Gover noted the \$10,000 included taxes.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Resolution No. 2020-3056, approving an Inter-governmental agreement between State of Illinois, Illinois Department of Transportation and City of Mattoon for the Coles Centre Phase 2 roadway construction providing a portion of the project funding through an \$855,250 Economic Development Program (EDP) Grant; and authorizing the mayor to sign the inter-governmental agreement.

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3056**

**A RESOLUTION APPROVING AN INTER-GOVERNMENTAL AGREEMENT  
BETWEEN THE STATE OF ILLINOIS, ILLINOIS DEPARTMENT OF  
TRANSPORTATION AND THE CITY OF MATTOON**

**WHEREAS**, the City of Mattoon is preparing to construct roadway extensions for Phase 2 of the Coles Centre Subdivision; and

**WHEREAS**, the State of Illinois acting through its Department of Transportation is providing a portion of the project funding in the form of a \$855,250 Economic Development Program (EDP) Grant; and

**WHEREAS**, the terms and conditions for said grant are detailed in the attached Intergovernmental Agreement between the State of Illinois, Department of Transportation and the City of Mattoon.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the attached Intergovernmental Agreement between the State of Illinois, Department of Transportation and the City of Mattoon be approved.

Upon motion by Commissioner Graven, seconded by Commissioner Cox dated this 21<sup>st</sup> day of January, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Mayor Gover  
NAYS (Names): None  
ABSENT (Names): Commissioner Owen  
ABSTAIN (Names): None

Approved this 21st day of January, 2020.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:  
/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:  
/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on January 21, 2020.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2020-2006, approving the appointment of Officer Jose Aceves to regular employment status with the Mattoon Police Department after successful completion of his probationary period effective February 03, 2020.

Mayor Gover opened the floor for questions/comments. Chief Taylor stated Officer Aceves was doing well and a good addition to the Department.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2020-2007, authorizing the employment of Benjamin W. deBuhr as a probationary patrol officer for the Mattoon Police Department effective May 18, 2020, contingent upon successful completion of background, physical and psychological exams, which was not an addition but a replacement of Officer Dan St. John who retired September 19, 2019.

Mayor Gover opened the floor for questions/comments. Chief Taylor introduced Mr. deBuhr, his family and background.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to adopt Resolution No. 2020-3057, appropriating \$245,000 of Motor Fuel Tax Funds for the pavement removal and replacement of Marshall Avenue from 14th Street to 17<sup>th</sup> Street as well as the storm sewer, curb, gutter, sidewalk and driveway repairs; and authorizing the mayor to sign the agreement. [14-00266-03-PV]

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3057**

**A RESOLUTION APPROVING A FEDERAL FUNDING AGREEMENT  
FOR THE RECONSTRUCTION OF MARSHALL AVENUE  
FROM 14TH STREET TO 17TH STREET**

**WHEREAS**, the City of Mattoon is preparing to reconstruct Marshall Avenue from 14th Street to 17th Street; and

**WHEREAS**, the estimated cost of said improvement is \$1,225,000; and

**WHEREAS**, the City of Mattoon has requested to use \$980,000 in Federal Funds for the project; and

**WHEREAS**, the remaining \$245,000 will be paid from City Motor Fuel Tax (MFT) Funds; and

**WHEREAS**, the Federal Funding Agreement is attached as Exhibit 'X'; and

**WHEREAS**, the funding agency requires that the City formally specify the source of the matching funds for the project.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the Federal Funding Agreement attached as Exhibit 'X' be approved.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that \$245,000 in Motor Fuel Tax Funds be authorized for the construction of the improvements on Marshall Avenue from 14th Street to 17th Street.

Upon motion by Commissioner Graven, seconded by Commissioner Hall, adopted this 21<sup>st</sup> day of January, 2020, by a roll call vote as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Mayor Gover

NAYS (Names): None

ABSENT (Names): Commissioner Owen

APPROVED this 21<sup>th</sup> day of January, 2020.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel Jones  
Daniel Jones, City Attorney

Recorded in the Municipality's Records on January 21, 2020.

Mayor Gover opened the floor for questions/comments with no response.



Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to adopt Resolution No. 2020-3058, approving the Master Contract between the Government Telecommunications Consortium (GovTC) and the County of Coles.

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3058**

**A RESOLUTION APPROVING A MASTER CONTRACT BETWEEN GOVERNMENT TELECOMMUNICATIONS CONSORTIUM AND THE COUNTY OF COLES**

**WHEREAS**, the City of Mattoon (“*City*”) is an Illinois non-home rule municipality organized and operating under the Illinois Municipal Code (“*Code*”); and

**WHEREAS**, Resolution No. 2018-3018 approved an Intergovernmental Agreement and Membership in the Government Telecommunications Consortium; and

**WHEREAS**, the creation of such consortium is authorized by Section 10 of Article VII of the Illinois Constitution of 1970 and Sections 3 of the Illinois Intergovernmental Cooperation Act; and

**WHEREAS**, the Intergovernmental Agreement provides in Article VII thereof for the creation of a Master Contract to engage a service provider to fulfill the obligations prescribed in Article VIII of the Intergovernmental Agreement; and

**WHEREAS**, the undersigned Members of the GovTC desire to engage the County of Coles as Service Provider according to the provisions of this Agreement and as authorized by the Intergovernmental Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows

**SECTION 1: RECITALS.** The Mayor and City Council find the foregoing recital are an accurate and complete reflection of the authority for, purpose and intent of this resolution and incorporate them as though restated herein.

**SECTION 2: MASTER CONTRACT.** That certain Master Contract between Government Telecommunications Consortium (GovTC) and the County of Coles, a true and complete copy of which is attached hereto as Exhibit A, is hereby approved. The Mayor and City Clerk are hereby authorized and directed to execute a counterpart of the contract.

**SECTION 3: SEVERABILITY.** If any section, subsection, sentence, clause, phrase of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4: CONFLICT.** All prior Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION 5: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage, approval and publication in pamphlet form as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 21st day of January, 2020, by a roll call vote as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Mayor Gover

NAYS (Names): None

ABSENT (Names): Commissioner Owen

APPROVED this 21<sup>th</sup> day of January, 2020.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel Jones  
Daniel Jones, City Attorney

Recorded in the Municipality's Records on January 21, 2020.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2020-2008, approving the fee proposal in the amount of \$50,000 from the Upchurch Group for the design of the Broadway Avenue Streetscaping Project from 17<sup>th</sup> Street to 16<sup>th</sup> Street; and authorizing the mayor to sign the professional services agreement.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to adopt Resolution No. 2020-3059, approving the Funding of the City's portion of the DeWitt Avenue Resurfacing in the amount of \$273,100. [19-00316-00-RS]

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FAP 320 (IL 121)  
Section: (56CS,34CS,19)RS-1  
CITY Section: 19-00316-00-RS  
Coles County  
Job No.: C-97-099-12  
Agreement No.: JN 719 007  
Contract No.: 74575

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3059**

**A RESOLUTION AUTHORIZING THE FUNDING OF THE DEWITT AVENUE  
RESURFACING PROJECT**

**WHEREAS**, the CITY OF MATTOON intends to enter into an AGREEMENT with the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION, for the improvement of FAP 320 (IL 121), State Section (56CS,34CS,19)RS-1, CITY Section 19-00316-00-RS, from 0.2 miles west of TR 300E east to west of its intersection with 19th Street in Mattoon; and

**WHEREAS**, in compliance with the aforementioned AGREEMENT, it is necessary for the CITY OF MATTOON to appropriate sufficient funds to pay its share of the cost of said improvement.

**NOW, THEREFORE, BE IT RESOLVED**, that there is hereby appropriated the sum of TWO HUNDRED SEVENTY THREE THOUSAND ONE HUNDRED DOLLARS (\$273,100) or so much thereof as may be necessary, from any money now or hereafter allotted to the CITY OF MATTOON to pay its share of the cost of this improvement as provided in the AGREEMENT; and

**BE IT FURTHER RESOLVED**, that upon award of the contract for this improvement, the CITY OF MATTOON will pay to the DEPARTMENT OF TRANSPORTATION of the STATE OF ILLINOIS in a lump sum from any funds allotted to the CITY OF MATTOON, an amount equal to 50% of its obligation incurred under this AGREEMENT, and will pay to the said DEPARTMENT the remainder of the obligation (including any non-participating costs on FA Projects) in a lump sum, upon completion of the project based upon final costs.

**BE IT FURTHER RESOLVED** that the CITY OF MATTOON agrees to pass a supplemental resolution to provide necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient to cover said cost.

Upon motion by Commissioner Graven, seconded by Commissioner Hall, adopted this 21st day of January, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Mayor Gover  
NAYS (Names): None  
ABSENT (Names): Commissioner Owen  
ABSTAIN (Names): None

Approved this 21st day of January, 2020.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on January 21, 2020.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Resolution No. 2020-3060, authorizing the use of Motor Fuel Tax Funds for the DeWitt Avenue Resurfacing in the amount of \$273,100 for reconstructing the existing ADA sidewalk ramps and the HMA resurfacing of the existing side street returns of 43<sup>rd</sup> Street to 19<sup>th</sup> Street. [19-00316-00-RS]

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[Remainder of Page intentionally left blank]

(IDOT)

**CITY OF MATTOON, ILLINOIS**  
**Resolution for Maintenance**  
**Under the Illinois Highway Code**

Resolution Type Original	Resolution Number 2020-3060	Section Number 19-00316-00-RS
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BE IT RESOLVED, by the Council of the City  
Governing Body Type Local Public Agency Type  
 of MATTOON Illinois that the following described street(s)/road(s)/structure be improved under  
Name of Local Public Agency  
 the Illinois Highway Code. Work shall be done by Contract.  
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
DEWITT AVE (IL-121)		FAP-320	43RD STREET	19TH STREET

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

CITY COST PARTICIPATION IN THE IDOT RESURFACING PROJECT. CITY COSTS INCLUDE RECONSTRUCTION OF EXISTING ADA SIDEWALK RAMPS AND THE HMA RESURFACING OF THE EXISTING SIDESTREET RETURNS.
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2. That there is hereby appropriated the sum of TWO HUNDRED SEVENTY-THREE THOUSAND, ONE HUNDRED Dollars (\$273,100.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Susan J. O'Brien City Clerk in and for said City  
Name of Clerk Local Public Agency Type Local Public Agency Type  
 of MATTOON in the State aforesaid, and keeper of the records and files thereof, as provided by  
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by  
Council of MATTOON at a meeting held on 01/21/2020.  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21<sup>st</sup> day of January, 2020.  
Day Month, Year

(SEAL)

Clerk Signature

Date

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**Approved**

Regional Engineer

Department of Transportation

Date

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Mayor Gover opened the floor for questions/comments. Commissioner Cox stated this was a well-needed project.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Ordinance No. 2020-5425, amending Chapter 99 Streets and Sidewalks of the municipal code to modify Section 99.12 Encroachments Onto or Over Public Right-of-Way for the City of Mattoon. [19-00316-00-RS]

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## **CITY OF MATTOON, ILLINOIS**

### **ORDINANCE NO. 2020-5425**

#### **AN ORDINANCE REGULATING ENCROACHMENT ON PUBLIC RIGHT-OF-WAY IN THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**

**WHEREAS**, the City of Mattoon owns and maintains a municipal street system; and

**WHEREAS**, the current regulations regarding encroachments onto or over the public street right-of-ways is contained in Section 99.12 of the City of Mattoon, Illinois Code of Ordinances; and

**WHEREAS**, the City Council of the City of Mattoon wishes to modify said regulations, and

**NOW, THEREFORE, BE IT ORDAINED** by the City of Mattoon, Coles County, Illinois that the City of Mattoon, Illinois Code of Ordinances be amending by replacing Section 99.12 in its entirety with the following:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** Section 99.12 in its entirety is hereby amended as follows:

#### **SECTION 99.12 ENCROACHMENTS ONTO OR OVER PUBLIC RIGHT-OF-WAY**

(A) Definitions

(1) Public right-of-way is defined as those areas existing or acquired by dedication or by fee simple for street and/or highway purposes; as well as, those areas acquired by permanent easement and temporary easement during the time the easement is in effect.

(2) Encroachment is defined as any building, fence, sign, or any other structure or object of any kind (with the exception of utilities and public road signs), which is placed, located or maintained, in, on, under or over any portion of the public right-of-way.

(3) Permissible encroachments are defined as any existing awning, marquee or sign advertising activity on the property, or similar overhanging structure supported from a building immediately adjacent to the limits of the platted street where there is sidewalk extending to the building line and which does not impair the free and safe flow of

pedestrian traffic or traffic on the street and/or highway. The permissive retention of overhanging signs is not to be construed as being applicable to those signs supported by poles constructed outside the public right-of-way line and not confined by adjacent buildings.

(B) It shall be unlawful for any person, firm or corporation to erect or cause to be erected, to retain or cause to be retained, any encroachment (herein above defined), except as provided in Section (A)(3), within the limits of the public right-of-way.

(C) Any person, firm or corporation violating this ordinance shall be fined not less than \$10 nor more than \$500 for each offense and separate offense shall be deemed committed each and every day during which a violation continues or exists.

**Section 3.** This ordinance shall be published one time within ten days after its passage in a newspaper having a general circulation in the City of Mattoon, Coles County, Illinois, and shall be in full force and effect after its passage, approval and publication as provided by law

Upon motion by Commissioner Graven, seconded by Commissioner Cox, adopted this 21 day of January, 2020, by a roll call vote as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Mayor Gover

NAYS (Names): None

ABSENT (Names): Commissioner Owen

APPROVED this 21st day of January, 2020.

/s/Timothy D. Gover

Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

/s/Susan J. O'Brien

Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:

/s/Daniel C. Jones

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on January 21, 2020.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to adopt Resolution No. 2020-3061, approving the Cost Participation Agreement between the State of Illinois, Illinois Department of Transportation and City of Mattoon for the DeWitt Avenue Resurfacing Project; and authorizing the mayor and city clerk to sign the agreement. [19-00316-00-RS]

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3061**

**A RESOLUTION APPROVING A COST PARTICIPATION AGREEMENT BETWEEN THE STATE OF ILLINOIS, ILLINOIS DEPARTMENT OF TRANSPORTATION AND THE CITY OF MATTOON**

**WHEREAS**, the State of Illinois acting through its Department of Transportation is preparing to construct improvements to Dewitt Avenue (IL-121) from 43<sup>rd</sup> Street to 19<sup>th</sup> Street in Mattoon; and

**WHEREAS**, said improvements include milling and hot-mix-asphalt resurfacing of the City of Mattoon’s side street returns, and the reconstruction of the City of Mattoon’s sidewalk ramps at each intersection; and

**WHEREAS**, the City of Mattoon is required to participate in the cost of said improvements at the side street intersections and wishes to enter into the attached cost participation agreement with the State of Illinois, Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the attached cost participation agreement between the State of Illinois, Department of Transportation and the City of Mattoon be approved.

Upon motion by Commissioner Graven, seconded by Commissioner Hall, adopted this 21 day of January, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Mayor Gover

NAYS (Names): None

ABSENT (Names): Commissioner Owen

ABSTAIN (Names): None

Approved this 21st day of January, 2020.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O’Brien  
Susan J. O’Brien, City Clerk

/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality’s Records on January 21, 2020.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.



## **DEPARTMENT REPORTS:**

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted projects for Council, preparation of budget, LSC closing and working with Chamber Director Ed Dowd on a job fair for those effected; and updated Council on the economic development of Lerna Road and Route 16 construction. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY noted continuation of processing nuisance properties – 1320 Washington, and an action on uncollected tax filed within the next week or so. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted business as usual with foias, insurance issues and budget. Mayor Gover opened the floor for questions with no response.

FINANCE distributed and reviewed the December Financial Report, noted the comparative basis and cash position. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the projects out for bid including Marshall Avenue, Broadway Streetscaping, IDOT project and demolition of the taxicab stand after the closing. Mayor Gover opened the floor for questions with no response.

FIRE noted the steep learning curve, meeting with all firefighters, an airport training exercise this Spring, and meetings with Charleston fire chief, Coles County Deputy and EMA. Mayor Gover opened the floor for questions with no response.

POLICE noted all is well. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM reminded everyone of the Annual Quilt Show, preparation of budgets, summer activities and schedule for grant requests. Mayor Gover opened the floor for questions with no response.

## **COMMENTS BY THE COUNCIL**

Commissioner Cox acknowledged LSC announcement to close and after-the-fact notice to the City, thanked Director Dowd and Coles Together for reaching out and Mattoon in Motion for the workforce development community. Mayor Gover added many groups worked together to resolve the employment of LSC employees. Commissioner Hall also acknowledged LSC closure adding not LSC's only plant to close and help provided to its employees. Commissioner Graven had no further comments.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 7:04 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the minutes of meetings lawfully closed for purposes of the semi-annual review as mandated by Section 2.06 (5 ILCS 120(2)(c)(21)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:18 p.m.

Administrator Gill and Commissioner Hall discussed testing by the Illinois Fire Chiefs Association for a regular fire chief. Council and Administrator Gill discussed the process of evaluations, liquor ordinance, and changing of the regular council meeting time to 6:00 p.m.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2020-2009, approving the release of all Executive Session minutes from October 14, 2009 through December 31, 2019, except for October 14, 20, 2009; May 18, 2010; February 01, 2012; July 2, 2013; February 27, 2014; April 1, 2014; January 6, 2015; February 17, 2015; May 19, 2015; February 02, 2016; September 20, 2016; June 15, 2017; December 19, 2017; January 02, 16, 2018; February 06, 2018; March 06, 20, 2018; April 03, 17, 2018; May 01, 15, 2018; June 05, 19, 2018; July 03, 11, 2018; August 07, 2018; October 02, 2018; November 06, 2018; December 18, 2018; January 15, 2019; February 14, 2019; March 19, 2019; April 02, 16, 2019; May 07, 21, 2019; June 18, 2019; July 02, 2019; August 20, 2019; October 15, 2019; November 05, 19, 2019; December 17, 2019; and to approve the destruction of Executive Session verbatim records which have been approved for release in written form as follows: March 18, 2014; April 15, 24, 2014; May 06, 20, 2014; September 16, 2014; and October 17, 2017.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:32 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk

## **BILLS & PAYROLL:**

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

CITY OF MATTOON  
 PAYROLL 1/24/2020  
 1/4/2020-1/17/2020

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 5,407.72
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,385.47
	110 5130-114	COMPENSATED ABSENCES	\$ 35.52
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,571.91
	110 5150-114	COMPENSATED ABSENCES	\$ 90.35
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 3,027.62
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 14,548.41
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 10,466.14
	110 5212-113	OVERTIME	\$ 553.65
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 67,895.43
	110 5213-113	OVERTIME	\$ 5,107.32
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 5,119.09
	110 5214-113	OVERTIME	\$ 7,442.00
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 5,926.23
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 56,046.92
	110 5241-113	OVERTIME	\$ 17,625.61
	110 5241-114	COMPENSATED ABSENCES	\$ 4,797.24
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 1,878.11
	110 5261-114	COMPENSATED ABSENCES	\$ 534.98
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,330.05
	110 5310-114	COMPENSATED ABSENCES	\$ 324.31
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 17,249.38
	110 5320-113	OVERTIME	\$ 371.94
	110 5320-114	COMPENSATED ABSENCES	\$ 1,905.93
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 2,184.51
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 7,230.93
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 790.52
	110 5512-114	COMPENSATED ABSENCES	\$ 1,812.96
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,686.96
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 396.00
		*** FUND 110 TOTALS ***	\$ 251,220.12
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,800.62
		*** FUND 122 TOTALS ***	\$ 2,800.62
WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 11,710.25
	211 5353-113	OVERTIME	\$ 1,717.32
	211 5353-114	COMPENSATED ABSENCES	\$ 803.37
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 8,624.70
	211 5354-113	OVERTIME	\$ 230.87
	211 5354-114	COMPENSATED ABSENCES	\$ 953.00

CITY OF MATTOON  
 PAYROLL 1/24/2020  
 1/4/2020-1/17/2020

ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,839.09
	211 5355-113	OVERTIME	\$ 6.33
	211 5355-114	COMPENSATED ABSENCES	\$ 419.90
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 7,345.81
	211 5356-114	COMPENSATED ABSENCES	\$ 392.81
		*** FUND 211 TOTALS ***	\$ 38,043.45
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 8,624.70
	212 5342-113	OVERTIME	\$ 1,210.13
	212 5342-114	COMPENSATED ABSENCES	\$ 953.00
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 13,788.87
	212 5344-113	OVERTIME	\$ 922.06
	212 5344-114	COMPENSATED ABSENCES	\$ 439.54
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,839.09
	212 5345-113	OVERTIME	\$ 6.33
	212 5345-114	COMPENSATED ABSENCES	\$ 419.94
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 7,345.81
	212 5346-114	COMPENSATED ABSENCES	\$ 392.82
		*** FUND 212 TOTALS ***	\$ 39,942.29
		*** GRAND TOTALS ***	\$ 332,006.48

CITY OF MATTOON  
PAYROLL 1/24/2020  
1/4/2020-1/17/2020

\*\*\* PAY CODE TOTALS \*\*\*

PAY CODE	NO OF TIMES	HOURS	AMOUNT
SALARY PAY	121	9,686.69	\$ 278,898.90
SICK PAY-AFSCME	12	118	\$ 3,423.84
HOLIDAY PAY-REGULAR	22	81.4	\$ 2,091.07
VACATION PAY	16	134.5	\$ 4,016.42
SICK-FD UNION	4	101	\$ 2,658.65
COMP PAID	6	47	\$ 1,216.89
OVERTIME PAY	36	689.1	\$ 27,751.56
SICK-NON UNION	7	69.75	\$ 2,085.69
SHIFT PAY	4	110	\$ 74.80
SHIFT PAY	4	312	\$ 243.36
CAPTAIN PAY	1	46.5	\$ 46.50
REGULAR PAY	7	151.5	\$ 2,056.80
COMP EARNED	2	11.63	\$ -
STRAIGHT OT POLICE	1	250	\$ 7,442.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 110 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008200	COLES CO REGIONAL PLAN I-6561B		110 5110-579	MISC OTHER PU: MAY 2019 TA BILLING	144402	3,139.00	
01-008200	COLES CO REGIONAL PLAN I-6605A		110 5110-579	MISC OTHER PU: JULY 2019 TA BILLING	144402	774.00	
01-008200	COLES CO REGIONAL PLAN I-7010		110 5110-579	MISC OTHER PU: AUGUST 2019 TA BILLI	144402	511.90	
VENDOR 01-008200 TOTALS						4,424.90	
01-023800	CONSOLIDATED COMMUNICA I-202001295665		110 5110-532	TELEPHONE : 234-4633	000958	48.46	
VENDOR 01-023800 TOTALS						48.46	
DEPARTMENT 110 CITY COUNCIL TOTAL:						4,473.36	
01-010900	D TO Z SPORTS I-27274		110 5120-519	OTHER PROFESS: NAMEPLATE-SCHOTT	144407	12.00	
VENDOR 01-010900 TOTALS						12.00	
01-023800	CONSOLIDATED COMMUNICA I-202001295650		110 5120-532	TELEPHONE : 235-5654	000958	235.33	
VENDOR 01-023800 TOTALS						235.33	
01-043522	STAPLES CREDIT PLAN I-202001285646		110 5120-311	OFFICE SUPPLI: OFFICE SUPPLIES	144443	2,137.28	
VENDOR 01-043522 TOTALS						2,137.28	
DEPARTMENT 120 CITY CLERK TOTAL:						2,384.61	
01-002170	BUSINESS CARD I-202001315687		110 5130-561	BUSINESS MEET: STADIUM GRILL	144399	25.45	
VENDOR 01-002170 TOTALS						25.45	
DEPARTMENT 130 CITY ADMINISTRATOR TOTAL:						25.45	
01-023800	CONSOLIDATED COMMUNICA I-202001295650		110 5150-532	TELEPHONE : 235-5654	000958	49.43	
VENDOR 01-023800 TOTALS						49.43	
DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:						49.43	

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 160 LEGAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003667	TAPPELLA & EBERSPACHER	I-FEB2020-LEGALSERV	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	144445	3,750.00

VENDOR 01-003667	TOTALS	3,750.00
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DEPARTMENT 160	LEGAL SERVICES	TOTAL:	3,750.00
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01-001620	VERIZON WIRELESS	I-9846398958	110 5170-533	CELLULAR PHON:	MOBILES	144355	73.75
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VENDOR 01-001620	TOTALS	73.75
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01-002610	DLT SOLUTIONS, LLC	I-SI463498	110 5170-516	TECHNOLOGY SU:	KACE SYSTEMS MANAGEM	144409	3,653.03
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VENDOR 01-002610	TOTALS	3,653.03
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01-005640	CDW GOVERNMENT	I-WKZ1295	110 5170-316	TOOLS & EQUIP:	DP VIDEO CABLES	144400	33.88
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VENDOR 01-005640	TOTALS	33.88
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DEPARTMENT 170	COMPUTER INFO SYSTEMS	TOTAL:	3,760.66
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01-001620	VERIZON WIRELESS	I-9846398958	110 5211-533	CELLULAR PHON:	MOBILES	144355	839.13
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VENDOR 01-001620	TOTALS	839.13
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01-002170	BUSINESS CARD	I-202001315687	110 5211-316	TOOLS & EQUIP:	LOREX	144399	2,787.98
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01-002170	BUSINESS CARD	I-202001315687	110 5211-562	TRAVEL & TRAI:	SOUTHWESTERN IL LAW	144399	170.00
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01-002170	BUSINESS CARD	I-202001315687	110 5211-316	TOOLS & EQUIP:	ACTION TARGET	144399	311.26
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01-002170	BUSINESS CARD	I-202001315687	110 5211-319	MISCELLANEOUS:	JUANITO'S	144399	35.00
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01-002170	BUSINESS CARD	I-202001315687	110 5211-319	MISCELLANEOUS:	HONEY BEE	144399	10.00
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01-002170	BUSINESS CARD	I-202001315687	110 5211-319	MISCELLANEOUS:	CRACKER BARREL	144399	35.00
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01-002170	BUSINESS CARD	I-202001315687	110 5211-319	MISCELLANEOUS:	MCQUARTER'S PUB	144399	10.00
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01-002170	BUSINESS CARD	I-202001315687	110 5211-319	MISCELLANEOUS:	MCHUGH'S	144399	10.00
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01-002170	BUSINESS CARD	I-202001315687	110 5211-319	MISCELLANEOUS:	JIMMY JOHN'S	144399	18.21
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VENDOR 01-002170	TOTALS	3,387.45
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01-003750	PREMIER PRINT GROUP	I-179197011	110 5211-550	PRINTING & BI:	ENVELOPES	144433	277.00
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VENDOR 01-003750	TOTALS	277.00
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VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003762	XEROX FINANCIAL SERVIC	I-1936509	110 5211-814	PRINT/COPY MA: XEROX		144356	130.15
					VENDOR 01-003762 TOTALS		130.15
01-004032	BARBECK COMMUNICATIONS	I-105000560-1	110 5211-535	RADIOS : ANTENNA REPAIRS		144397	82.50
01-004032	BARBECK COMMUNICATIONS	I-105000561-1	110 5211-535	RADIOS : ANTENNA REPAIRS		144397	57.50
					VENDOR 01-004032 TOTALS		140.00
01-009057	TECHNOLOGY MANAGEMENT	I-T2016802	110 5211-537	I-WIN ACCESS : COMM SVCS 12/19		144446	501.97
					VENDOR 01-009057 TOTALS		501.97
01-023800	CONSOLIDATED COMMUNICA	I-202001305672	110 5211-532	TELEPHONE : 235-2677		000958	1,565.39
					VENDOR 01-023800 TOTALS		1,565.39
01-037800	RAY O'HERRON CO	I-2003562-IN	110 5211-315	UNIFORMS & CL: TIE BAR RODS		144437	53.89
					VENDOR 01-037800 TOTALS		53.89
01-041001	SECRETARY OF STATE	I-202001295668	110 5211-522	NOTARY FEES : PRATER NOTARY		144439	10.00
					VENDOR 01-041001 TOTALS		10.00
01-043522	STAPLES CREDIT PLAN	I-202001245593	110 5211-311	OFFICE SUPPLI: OFFICE SUPPLIES		144353	432.02
01-043522	STAPLES CREDIT PLAN	I-202001245593	110 5211-579	MISC OTHER PU: OFFICE SUPPLIES		144353	179.26
					VENDOR 01-043522 TOTALS		611.28
DEPARTMENT 211 POLICE ADMINISTRATION						TOTAL:	7,516.26
01-005640	CDW GOVERNMENT	I-WLH4643	110 5213-319	MISCELLANEOUS: WINDOWS UPDATE LICEN	144400		25.55
					VENDOR 01-005640 TOTALS		25.55
DEPARTMENT 213 PATROL						TOTAL:	25.55

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 214 K-9 SERVICE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-202001315687	110 5214-579	MISC OTHER PU:	WALGREENS	144399	24.11
						VENDOR 01-002170 TOTALS	24.11
						DEPARTMENT 214 K-9 SERVICE TOTAL:	24.11
01-002170	BUSINESS CARD	I-202001315687	110 5223-319	MISCELLANEOUS:	AMAZON	144399	161.52
						VENDOR 01-002170 TOTALS	161.52
01-034603	MEARS AUTOMOTIVE, INC.	I-28587	110 5223-434	REPAIR OF VEH:	SQUAD REPAIR	144428	107.97
						VENDOR 01-034603 TOTALS	107.97
						DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL:	269.49
01-000013	THE OFFICE OF THE STAT	I-5125106473	110 5224-435	ELEVATOR SERV:	CONVEYANCE CERT OF O	144354	225.00
						VENDOR 01-000013 TOTALS	225.00
01-001070	AMEREN ILLINOIS	I-202001305678	110 5224-321	UTILITIES	: 717 N 4TH ST	144396	31.72
						VENDOR 01-001070 TOTALS	31.72
01-008600	COLES MOULTRIE ELECTRI	I-202001285602	110 5224-321	UTILITIES	: PISTOL RANGE	000956	53.74
						VENDOR 01-008600 TOTALS	53.74
01-043522	STAPLES CREDIT PLAN	I-202001245593	110 5224-312	CLEANING SUPP:	OFFICE SUPPLIES	144353	149.41
						VENDOR 01-043522 TOTALS	149.41
						DEPARTMENT 224 POLICE BUILDINGS TOTAL:	459.87
01-000061	HOME DEPOT	I-202001305679	110 5241-432	REPAIR OF BUI:	KITCHEN FAUCET	144418	161.00
						VENDOR 01-000061 TOTALS	161.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9846398958	110 5241-532	TELEPHONE	: MOBILES	144355	379.38
						VENDOR 01-001620 TOTALS	379.38
01-002170	BUSINESS CARD	I-202001315687	110 5241-319	MISCELLANEOUS:	AMAZON	144399	26.99
01-002170	BUSINESS CARD	I-202001315687	110 5241-319	MISCELLANEOUS:	AMAZON	144399	19.99
01-002170	BUSINESS CARD	I-202001315687	110 5241-319	MISCELLANEOUS:	AMAZON	144399	19.99
01-002170	BUSINESS CARD	I-202001315687	110 5241-571	DUES & MEMBER:	IDPH	144399	21.00
01-002170	BUSINESS CARD	I-202001315687	110 5241-315	UNIFORMS & CL:	REDBACK BOOTS	144399	318.00
						VENDOR 01-002170 TOTALS	365.99
01-002258	D & M ELECTRICAL	I-8124	110 5241-433	REPAIR OF MAC:	BREAKER REPAIRS	144406	998.95
						VENDOR 01-002258 TOTALS	998.95
01-002696	ZOLL MEDICAL CORP	I-2997555	110 5241-313	MEDICAL & SAF:	PEDI-PADZ ELECTRODES	144453	406.87
						VENDOR 01-002696 TOTALS	406.87
01-002958	BATTERY SPECIALISTS, I	I-169494	110 5241-535	RADIOS	: BATTERY SPECIALISTS,	144398	22.50
01-002958	BATTERY SPECIALISTS, I	I-169698	110 5241-316	TOOLS & EQUIP:	BATTERY SPECIALISTS,	144398	12.50
						VENDOR 01-002958 TOTALS	35.00
01-003143	INTERNATIONAL ASSOC OF	I-24247	110 5241-571	DUES & MEMBER:	DUES	144423	30.00
01-003143	INTERNATIONAL ASSOC OF	I-24291	110 5241-571	DUES & MEMBER:	DUES	144423	30.00
01-003143	INTERNATIONAL ASSOC OF	I-24294	110 5241-571	DUES & MEMBER:	DUES	144423	30.00
						VENDOR 01-003143 TOTALS	90.00
01-003762	XEROX FINANCIAL SERVIC	I-1944092	110 5241-579	MISC OTHER PU:	LEASE PAYMENT	144383	33.27
						VENDOR 01-003762 TOTALS	33.27
01-004059	KEVIN SCHOTT	I-202001295649	110 5241-519	OTHER PROFESS:	SERVICE DATES 1/25 T	144438	3,500.00
						VENDOR 01-004059 TOTALS	3,500.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004065	IL FIREFIGHTER'S ASSN.	I-2359	110 5241-571	DUES & MEMBER:	ANNUAL DUES	144419	125.00
						VENDOR 01-004065 TOTALS	125.00
01-012970	DON BAKER'S PEST CONTR	I-12195	110 5241-579	MISC OTHER PU:	PEST CONTROL	144410	75.00
01-012970	DON BAKER'S PEST CONTR	I-12452	110 5241-579	MISC OTHER PU:	PEST CONTROL	144410	75.00
01-012970	DON BAKER'S PEST CONTR	I-12693	110 5241-579	MISC OTHER PU:	PEST CONTROL	144410	75.00
						VENDOR 01-012970 TOTALS	225.00
01-023800	CONSOLIDATED COMMUNICA	I-202001295666	110 5241-532	TELEPHONE	: 234-2442	000958	224.06
						VENDOR 01-023800 TOTALS	224.06
01-031000	LORENZ SUPPLY CO.	I-515821	110 5241-312	CLEANING SUPP:	LINERS,TOWELS,BLEACH	144426	140.81
						VENDOR 01-031000 TOTALS	140.81
01-036080	MUNICIPAL EMERGENCY SE	I-IN1417946	110 5241-315	UNIFORMS & CL:	SHIRTS & EMBROIDERY	144431	295.17
						VENDOR 01-036080 TOTALS	295.17
01-045198	UNIVERSITY OF IL PAYME	I-UFIW0071	110 5241-562	TRAVEL & TRAI:	TRAINING	144449	4,000.00
01-045198	UNIVERSITY OF IL PAYME	I-UFIW0106	110 5241-562	TRAVEL & TRAI:	FIRE FIGHTER TRAININ	144449	1,000.00
						VENDOR 01-045198 TOTALS	5,000.00
						DEPARTMENT 241 FIRE PROTECTION ADMIN. TOTAL:	11,980.50
01-023800	CONSOLIDATED COMMUNICA	I-202001295667	110 5261-532	TELEPHONE	: 234-7367	000958	184.35
						VENDOR 01-023800 TOTALS	184.35
						DEPARTMENT 261 COMMUNITY DEVELOPMENT TOTAL:	184.35
01-001620	VERIZON WIRELESS	I-9846398958	110 5310-533	CELLULAR PHON:	MOBILES	144355	63.00
						VENDOR 01-001620 TOTALS	63.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-202001315687	110 5310-311	OFFICE SUPPLI:	AMAZON	144399	8.99
01-002170	BUSINESS CARD	I-202001315687	110 5310-511	PLANNING & DE:	USFCR	144399	199.66
						VENDOR 01-002170 TOTALS	208.65
01-003488	SSC SERVICES, INC.	I-7913	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	144442	66.00
01-003488	SSC SERVICES, INC.	I-7916	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	144442	66.00
01-003488	SSC SERVICES, INC.	I-7918	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	144442	66.00
						VENDOR 01-003488 TOTALS	198.00
01-039210	ADVANCED DISPOSAL	I-F50000605888	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	000931	1,957.19
01-039210	ADVANCED DISPOSAL	I-F50000607859	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	000931	180.72
						VENDOR 01-039210 TOTALS	2,137.91
						DEPARTMENT 310 PUBLIC WORKS TOTAL:	2,607.56
01-000061	HOME DEPOT	I-202001305679	110 5320-319	MISCELLANEOUS:	FILTERS	144418	6.32
						VENDOR 01-000061 TOTALS	6.32
01-000147	TIM SPIDLE	I-202001285644	110 5320-313	MEDICAL & SAF:	REIMBURSE BOOTS	144441	25.00
						VENDOR 01-000147 TOTALS	25.00
01-000791	EJ EQUIPMENT	I-P21390	110 5320-318	VEHICLE PARTS:	HARNNESS, ALARM MODUL	144412	169.86
01-000791	EJ EQUIPMENT	I-P21422	110 5320-318	VEHICLE PARTS:	HOSE	144412	305.29
01-000791	EJ EQUIPMENT	I-P21455	110 5320-318	VEHICLE PARTS:	EJ EQUIPMENT	144412	104.28
01-000791	EJ EQUIPMENT	I-P21517	110 5320-318	VEHICLE PARTS:	INLET LINE,WASHERS,B	144412	166.81
01-000791	EJ EQUIPMENT	I-W08944	110 5320-433	REPAIR OF MAC:	INTERNATIONAL REPAIR	144412	316.68
						VENDOR 01-000791 TOTALS	1,062.92
01-001070	AMEREN ILLINOIS	I-202001285621	110 5320-321	UTILITIES	: 401 DEWITT AVE E	000933	345.59
						VENDOR 01-001070 TOTALS	345.59

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002958	BATTERY SPECIALISTS, I	I-169641	110 5320-316	TOOLS & EQUIP:	BATTERY SPECIALISTS,	144398	7.98
					VENDOR 01-002958	TOTALS	7.98
01-003270	DARRIN'S TIRE AND AUTO	I-16007	110 5320-434	REPAIR OF VEH:	UNIT 531 TIRES	144408	20.55
					VENDOR 01-003270	TOTALS	20.55
01-003931	1ST CLASS WRECKER SERV	I-2717	110 5320-434	REPAIR OF VEH:	TOW VAC TRUCK	144393	200.00
					VENDOR 01-003931	TOTALS	200.00
01-007890	DUST & SON OF COLES CO	I-061213	110 5320-318	VEHICLE PARTS:	TUBE	144411	55.20
					VENDOR 01-007890	TOTALS	55.20
01-016140	FASTENAL COMPANY	I-ILMAT140711	110 5320-316	TOOLS & EQUIP:	FASTENAL COMPANY	144414	28.18
					VENDOR 01-016140	TOTALS	28.18
01-025600	ILMO PRODUCTS COMPANY	I-01092790	110 5320-316	TOOLS & EQUIP:	WELDING SUPPLIES	144420	44.50
01-025600	ILMO PRODUCTS COMPANY	I-01096027	110 5320-440	RENTALS	: CYLINDER RENTAL	144420	6.90
					VENDOR 01-025600	TOTALS	51.40
01-026400	INDUSTRIAL SERVICES OF	I-25252	110 5320-318	VEHICLE PARTS:	STEEL	144422	7.33
					VENDOR 01-026400	TOTALS	7.33
01-030083	LANMAN OIL CO INC	I-202001285642	110 5320-326	FUEL	: SAW GAS	144425	8.53
					VENDOR 01-030083	TOTALS	8.53
DEPARTMENT 320 STREETS						TOTAL:	1,819.00
01-000061	HOME DEPOT	I-202001305679	110 5381-316	TOOLS & EQUIP:	DRILL	144418	141.06
01-000061	HOME DEPOT	I-202001305679	110 5381-316	TOOLS & EQUIP:	PUSH BROOMS	144418	98.91
					VENDOR 01-000061	TOTALS	239.97

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202001305675	110 5381-321	UTILITIES	: 19TH ST	000954	24.62
01-001070	AMEREN ILLINOIS	I-202001305676	110 5381-321	UTILITIES	: 208 N 19TH ST	000955	18.26
						VENDOR 01-001070 TOTALS	42.88
01-003488	SSC SERVICES, INC.	I-7913	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	144442	268.00
01-003488	SSC SERVICES, INC.	I-7916	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	144442	268.00
01-003488	SSC SERVICES, INC.	I-7918	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	144442	268.00
						VENDOR 01-003488 TOTALS	804.00
01-023800	CONSOLIDATED COMMUNICA	I-202001305673	110 5381-532	TELEPHONE	: 234-7376	000958	44.37
						VENDOR 01-023800 TOTALS	44.37
01-031000	LORENZ SUPPLY CO.	I-515523	110 5381-312	CLEANING SUPP:	TOWELS	144426	67.86
						VENDOR 01-031000 TOTALS	67.86
01-032800	MATTOON HEATING & AIR	I-2195-116	110 5381-432	REPAIR OF BUI:	INSTALL BLOWER BELT	144427	214.48
						VENDOR 01-032800 TOTALS	214.48
01-044325	TERMINIX	I-527192	110 5381-460	OTHER PROP MA:	PEST CONTROL	144447	85.00
						VENDOR 01-044325 TOTALS	85.00
						DEPARTMENT 381 CUSTODIAL SERVICES TOTAL:	1,498.56
01-001070	AMEREN ILLINOIS	I-202001285636	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	000947	25.36
						VENDOR 01-001070 TOTALS	25.36
01-001620	VERIZON WIRELESS	I-9846398958	110 5511-533	CELLULAR PHON:	MOBILES	144355	94.35
						VENDOR 01-001620 TOTALS	94.35

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-202001315687	110 5511-825	TOURISM GRANT: FREDDY'S		144399	78.17
01-002170	BUSINESS CARD	I-202001315687	110 5511-825	TOURISM GRANT: BURGER KING		144399	60.66
						VENDOR 01-002170 TOTALS	138.83
01-020803	HARRELSON PLUMBING & H	I-31412	110 5511-440	RENTALS	: POTTY RENTAL	144416	90.00
01-020803	HARRELSON PLUMBING & H	I-31413	110 5511-440	RENTALS	: POTTY RENTAL	144416	90.00
						VENDOR 01-020803 TOTALS	180.00
01-023800	CONSOLIDATED COMMUNICA	I-202001295664	110 5511-532	TELEPHONE	: 234-3611	000958	73.76
						VENDOR 01-023800 TOTALS	73.76
						DEPARTMENT 511 PARKS TOTAL:	512.30
01-001620	VERIZON WIRELESS	I-9846398958	110 5512-533	CELLULAR PHON: MOBILES		144355	66.34
						VENDOR 01-001620 TOTALS	66.34
01-002170	BUSINESS CARD	I-202001315687	110 5512-316	TOOLS & EQUIP: HARBOR FREIGHT		144399	87.96
						VENDOR 01-002170 TOTALS	87.96
01-020803	HARRELSON PLUMBING & H	I-31410	110 5512-440	RENTALS	: POTTY RENTAL	144416	90.00
						VENDOR 01-020803 TOTALS	90.00
						DEPARTMENT 512 LAKE MATTOON TOTAL:	244.30
01-001070	AMEREN ILLINOIS	I-202001285632	110 5551-321	UTILITIES	: 221 SHELBY	000943	39.03
01-001070	AMEREN ILLINOIS	I-202001285633	110 5551-321	UTILITIES	: 312 N 10TH	000944	121.80
01-001070	AMEREN ILLINOIS	I-202001285634	110 5551-321	UTILITIES	: 312 N 10TH	000945	35.02
01-001070	AMEREN ILLINOIS	I-202001285635	110 5551-321	UTILITIES	: 311 N 6TH	000946	40.23
01-001070	AMEREN ILLINOIS	I-202001285637	110 5551-321	UTILITIES	: 311 N 6TH	000948	90.50
01-001070	AMEREN ILLINOIS	I-202001285638	110 5551-321	UTILITIES	: 421 SHELBY	000949	149.36
						VENDOR 01-001070 TOTALS	475.94



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-202001315687	110 5551-319	MISCELLANEOUS:	AMAZON	144399	288.72
					VENDOR 01-002170 TOTALS		288.72
01-016000	JOHN DEERE FINANCIAL	I-202001305683	110 5551-319	MISCELLANEOUS:	DECK SCREWS	144424	25.70
					VENDOR 01-016000 TOTALS		25.70
01-020803	HARRELSON PLUMBING & H	I-31411	110 5551-440	RENTALS	: POTTY RENTAL	144416	90.00
					VENDOR 01-020803 TOTALS		90.00
01-033800	MATTOON WATER DEPT	I-202001165590	110 5551-321	UTILITIES	: BASEBALL DIAMOND	000919	32.16
					VENDOR 01-033800 TOTALS		32.16
01-041800	SHERWIN WILLIAMS CO	I-6373-8	110 5551-319	MISCELLANEOUS:	PAINT	144440	749.80
01-041800	SHERWIN WILLIAMS CO	I-7138-9	110 5551-319	MISCELLANEOUS:	PAINT SUPPLIES	144440	24.03
01-041800	SHERWIN WILLIAMS CO	I-7199-1	110 5551-319	MISCELLANEOUS:	SHERWIN WILLIAMS CO	144440	8.82
01-041800	SHERWIN WILLIAMS CO	I-7501-8	110 5551-319	MISCELLANEOUS:	PAINT	144440	21.88
					VENDOR 01-041800 TOTALS		804.53
DEPARTMENT 551 SPORTS FACILITIES						TOTAL:	1,717.05
01-001070	AMEREN ILLINOIS	I-202001285639	110 5570-321	UTILITIES	: 917 N 22ND	000932	14.48
					VENDOR 01-001070 TOTALS		14.48
01-001620	VERIZON WIRELESS	I-9846398958	110 5570-533	CELLULAR PHON:	MOBILES	144355	56.34
					VENDOR 01-001620 TOTALS		56.34
01-002170	BUSINESS CARD	I-202001315687	110 5570-319	MISCELLANEOUS:	AMAZON	144399	9.55
					VENDOR 01-002170 TOTALS		9.55

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 570 DODGE GROVE CEMETERY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-202001295662	110 5570-532	TELEPHONE	: 234-2055	000958	74.02
						VENDOR 01-023800 TOTALS	74.02

DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL: 154.39

VENDOR SET 110 GENERAL FUND TOTAL: 43,456.80

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-202001315687	122 5653-561	BUSINESS MEET: JIMMY JOHNS		144399	93.94
01-002170	BUSINESS CARD	I-202001315687	122 5653-311	OFFICE SUPPLI: AMAZON		144399	53.25
						VENDOR 01-002170 TOTALS	147.19
01-003567	JAY GRABIEC	I-202001245596	122 5653-540	ADVERTISING : JAY GRABIEC		144352	1,500.00
						VENDOR 01-003567 TOTALS	1,500.00
01-008600	COLES MOULTRIE ELECTRI	I-202001295660	122 5653-322	ELECTRICITY (: WELCOME SIGN		000957	38.93
						VENDOR 01-008600 TOTALS	38.93
01-023800	CONSOLIDATED COMMUNICA	I-202001295651	122 5653-532	TELEPHONE : 258-6286		000958	524.91
						VENDOR 01-023800 TOTALS	524.91

DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL: 2,211.03

VENDOR SET 122 HOTEL TAX FUND TOTAL: 2,211.03

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 123 FESTIVAL MGMT FUND

DEPARTMENT: 586 LIGHTWORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-202001315687	123 5586-540	ADVERTISING	: HOSTGATOR	144399	382.80
						VENDOR 01-002170 TOTALS	382.80

DEPARTMENT 586 LIGHTWORKS TOTAL: 382.80

VENDOR SET 123 FESTIVAL MGMT FUND TOTAL: 382.80

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001147	R & B POWDER COAT	I-9793	128 5604-902	SIDEWALKS & C:	HANDRAIL	144434	401.50
01-001147	R & B POWDER COAT	I-9878	128 5604-902	SIDEWALKS & C:	HANDRAIL	144434	121.00
						VENDOR 01-001147 TOTALS	522.50
01-045400	UPCHURCH GROUP INC	I-14659	128 5604-902	SIDEWALKS & C:	B'DWAY AVE STREETSCA	144450	5,634.40
						VENDOR 01-045400 TOTALS	5,634.40
						DEPARTMENT 604 MIDTOWN TIF DISTRICT TOTAL:	6,156.90
						VENDOR SET 128 MIDTOWN TIF FUND TOTAL:	6,156.90

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000275	MILANO & GRUNLOH ENGIN	I-23446	130 5321-730	IMPROVEMENTS :	ROADWAY ENGINEERING	144429	25,017.50
						VENDOR 01-000275 TOTALS	25,017.50
01-002794	HARDESTY CONCRETE	I-202001285647	130 5321-730	IMPROVEMENTS :	SDWLK @ MASONIC LODG	144415	1,876.77
						VENDOR 01-002794 TOTALS	1,876.77
01-045400	UPCHURCH GROUP INC	I-14669	130 5321-730	IMPROVEMENTS :	BIKE TRAIL DESIGN	144450	972.64
						VENDOR 01-045400 TOTALS	972.64
						DEPARTMENT 321 STREETS TOTAL:	27,866.91
						VENDOR SET 130 CAPITAL PROJECT FUND TOTAL:	27,866.91

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008600	COLES MOULTRIE ELECTRI	I-202001295657	211 5351-321	NATURAL GAS &	SBLHC PUMP STA	000957	895.21
						VENDOR 01-008600 TOTALS	895.21
						DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:	895.21
01-000061	HOME DEPOT	I-202001305679	211 5353-378	PLANT MTCE &	SUMP PUMP	144418	162.68
						VENDOR 01-000061 TOTALS	162.68
01-000281	15 COUNTY WATER SUPPLY	I-202001305680	211 5353-562	TRAVEL & TRAI:	MEMBERSHIP	144392	90.00
						VENDOR 01-000281 TOTALS	90.00
01-000468	R.E. PEDROTTI CO., INC	I-00064222-MATIWTZ	211 5353-319	MISCELLANEOUS:	R.E. PEDROTTI CO., I	144435	227.66
						VENDOR 01-000468 TOTALS	227.66
01-000598	CURRY CONSTRUCTION, IN	I-145957038	211 5353-730	IMPROVEMENTS :	WTP CLEARWELL PROJEC	144405	13,328.18
						VENDOR 01-000598 TOTALS	13,328.18
01-001070	AMEREN ILLINOIS	I-202001295653	211 5353-321	NATURAL GAS &:	2941 LAKE RD	000950	686.31
01-001070	AMEREN ILLINOIS	I-202001295654	211 5353-321	NATURAL GAS &:	RR2, WATER DEPT	000951	101.24
01-001070	AMEREN ILLINOIS	I-202001295655	211 5353-321	NATURAL GAS &:	RR2, LAKE PARADISE S	000952	40.39
01-001070	AMEREN ILLINOIS	I-202001295656	211 5353-321	NATURAL GAS &:	2800 E LAKE PARADISE	000953	743.82
						VENDOR 01-001070 TOTALS	1,571.76
01-001620	VERIZON WIRELESS	I-9846398958	211 5353-533	CELLULAR PHON:	MOBILES	144355	36.01
						VENDOR 01-001620 TOTALS	36.01
01-001663	ADVANCED DIGITAL SOLUT	I-IN22123	211 5353-814	PRINTING & CO:	XEROX	144394	19.57
						VENDOR 01-001663 TOTALS	19.57

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-202001315687	211 5353-319	MISCELLANEOUS: MADGETECH		144399	125.00
01-002170	BUSINESS CARD	I-202001315687	211 5353-378	PLANT MTCE & : DORLEN PRODUCTS		144399	461.00
01-002170	BUSINESS CARD	I-202001315687	211 5353-378	PLANT MTCE & : AMAZON		144399	82.46
						VENDOR 01-002170 TOTALS	668.46
01-002434	HAWKINS, INC.	I-4644519	211 5353-314	CHEMICALS : CHEMICALS		144417	2,722.50
						VENDOR 01-002434 TOTALS	2,722.50
01-003097	CINTAS	I-4039913617	211 5353-439	OTHER REPAIR : MOP,TOWELS,MATS		144401	33.21
01-003097	CINTAS	I-4040490880	211 5353-439	OTHER REPAIR : MOP,TOWELS,MATS		144401	33.21
01-003097	CINTAS	I-4041130457	211 5353-439	OTHER REPAIR : MOP,MAT		144401	33.21
						VENDOR 01-003097 TOTALS	99.63
01-003782	UNIVAR USA INC	C-SS311079	211 5353-314	CHEMICALS : UNIVAR USA INC		144448	1,200.00-
01-003782	UNIVAR USA INC	C-SS311406	211 5353-314	CHEMICALS : CONTAINER RETURN		144448	1,200.00-
01-003782	UNIVAR USA INC	C-SS312707	211 5353-314	CHEMICALS : UNIVAR USA INC		144448	100.00-
01-003782	UNIVAR USA INC	I-SS974032	211 5353-314	CHEMICALS : CHEMICALS		144448	2,014.00
01-003782	UNIVAR USA INC	I-SS976179	211 5353-314	CHEMICALS : CHEMICALS		144448	1,914.00
						VENDOR 01-003782 TOTALS	1,428.00
01-008600	COLES MOULTRIE ELECTRI	I-202001295658	211 5353-321	NATURAL GAS & : WATER PURIFICATION P	000957		7,241.41
01-008600	COLES MOULTRIE ELECTRI	I-202001295659	211 5353-321	NATURAL GAS & : RESERVOIR CONTROL AC	000957		12.75
						VENDOR 01-008600 TOTALS	7,254.16
01-009000	COMMERCIAL ELECTRIC, I	I-20217401	211 5353-433	REPAIR OF MAC: CHANGE OUT GFI RECEP	144403		383.70
						VENDOR 01-009000 TOTALS	383.70
01-016000	JOHN DEERE FINANCIAL	I-202001305674	211 5353-378	PLANT MTCE & : PRESSURE SWITCH, GAU	144424		34.97
01-016000	JOHN DEERE FINANCIAL	I-202001305674	211 5353-378	PLANT MTCE & : ICE MELT, SPRAYER	144424		50.21
01-016000	JOHN DEERE FINANCIAL	I-202001305674	211 5353-311	OFFICE SUPPLI: COFFEE	144424		25.96
						VENDOR 01-016000 TOTALS	111.14



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-202001295652	211 5353-532	TELEPHONE	: 234-2454	000958	161.26
						VENDOR 01-023800 TOTALS	161.26
01-035365	MISSISSIPPI LIME COMPA	I-1471728	211 5353-314	CHEMICALS	: LIME	144430	5,621.43
						VENDOR 01-035365 TOTALS	5,621.43
01-037976	PDC LABORATORIES, INC.	I-I9400818	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	144432	16.50
01-037976	PDC LABORATORIES, INC.	I-I9401187	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	144432	80.00
01-037976	PDC LABORATORIES, INC.	I-I9401436	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	144432	18.00
01-037976	PDC LABORATORIES, INC.	I-I9401631	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	144432	525.00
01-037976	PDC LABORATORIES, INC.	I-I9402415	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	144432	255.00
						VENDOR 01-037976 TOTALS	894.50
01-045171	USA BLUEBOOK	I-108791	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	144451	683.68
01-045171	USA BLUEBOOK	I-126507	211 5353-378	PLANT MTCE &	: USA BLUEBOOK	144451	288.85
01-045171	USA BLUEBOOK	I-126507	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	144451	340.70
01-045171	USA BLUEBOOK	I-126546	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	144451	249.88
						VENDOR 01-045171 TOTALS	1,563.11
DEPARTMENT 353 WATER TREATMENT PLANT						TOTAL:	36,343.75
01-000061	HOME DEPOT	I-202001305679	211 5354-319	MISCELLANEOUS:	FILTERS	144418	6.32
						VENDOR 01-000061 TOTALS	6.32
01-000147	TIM SPIDLE	I-202001285644	211 5354-313	MEDICAL & SAF:	REIMBURSE BOOTS	144441	25.00
						VENDOR 01-000147 TOTALS	25.00
01-000791	EJ EQUIPMENT	I-P21390	211 5354-318	VEHICLE PARTS:	HARNES, ALARM MODUL	144412	169.86
01-000791	EJ EQUIPMENT	I-P21422	211 5354-318	VEHICLE PARTS:	HOSE	144412	305.29
01-000791	EJ EQUIPMENT	I-P21455	211 5354-318	VEHICLE PARTS:	EJ EQUIPMENT	144412	104.29
01-000791	EJ EQUIPMENT	I-P21517	211 5354-318	VEHICLE PARTS:	INLET LINE,WASHERS,B	144412	166.81
01-000791	EJ EQUIPMENT	I-W08944	211 5354-433	REPAIR OF MAC:	INTERNATIONAL REPAIR	144412	316.68
						VENDOR 01-000791 TOTALS	1,062.93

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202001285621	211 5354-321	NATURAL GAS &	401 DEWITT AVE E	000933	345.59
					VENDOR 01-001070 TOTALS		345.59
01-001620	VERIZON WIRELESS	I-9846398958	211 5354-533	CELL PHONES : MOBILES		144355	54.01
					VENDOR 01-001620 TOTALS		54.01
01-001666	RAINBOW SEAMLESS GUTTE	I-202001285641	211 5354-432	REPAIR OF STR:	INSTALL GUTTER & FAC	144436	638.00
					VENDOR 01-001666 TOTALS		638.00
01-002958	BATTERY SPECIALISTS, I	I-169641	211 5354-316	TOOLS & EQUIP:	BATTERY SPECIALISTS,	144398	7.98
					VENDOR 01-002958 TOTALS		7.98
01-003270	DARRIN'S TIRE AND AUTO	I-16007	211 5354-434	REPAIR OF VEH:	UNIT 531 TIRES	144408	20.55
					VENDOR 01-003270 TOTALS		20.55
01-003931	1ST CLASS WRECKER SERV	I-2717	211 5354-434	REPAIR OF VEH:	TOW VAC TRUCK	144393	200.00
					VENDOR 01-003931 TOTALS		200.00
01-007890	DUST & SON OF COLES CO	I-061213	211 5354-318	VEHICLE PARTS:	TUBE	144411	55.20
					VENDOR 01-007890 TOTALS		55.20
01-016140	FASTENAL COMPANY	I-ILMAT140711	211 5354-316	TOOLS & EQUIP:	FASTENAL COMPANY	144414	28.19
					VENDOR 01-016140 TOTALS		28.19
01-025600	ILMO PRODUCTS COMPANY	I-01092790	211 5354-316	TOOLS & EQUIP:	WELDING SUPPLIES	144420	44.50
01-025600	ILMO PRODUCTS COMPANY	I-01096027	211 5354-440	RENTALS : CYLINDER RENTAL		144420	6.90
					VENDOR 01-025600 TOTALS		51.40

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025682	IMCO UTILITY SUPPLY	I-1103166-00	211 5354-375	LEAK REPAIR M:	IMCO UTILITY SUPPLY	144421	480.00
01-025682	IMCO UTILITY SUPPLY	I-1103401-00	211 5354-374	SERVICE LINE :	CURB BOX	144421	300.00
						VENDOR 01-025682 TOTALS	780.00
01-026400	INDUSTRIAL SERVICES OF	I-25252	211 5354-318	VEHICLE PARTS:	STEEL	144422	7.33
						VENDOR 01-026400 TOTALS	7.33
01-030083	LANMAN OIL CO INC	I-202001285642	211 5354-326	FUEL	: SAW GAS	144425	8.54
						VENDOR 01-030083 TOTALS	8.54
						DEPARTMENT 354 WATER DISTRIBUTION TOTAL:	3,291.04
01-001620	VERIZON WIRELESS	I-9846398958	211 5355-532	TELEPHONE	: MOBILES	144355	37.01
						VENDOR 01-001620 TOTALS	37.01
01-023800	CONSOLIDATED COMMUNICA	I-202001145546	211 5355-532	TELEPHONE	: 101-5520	000901	44.94
01-023800	CONSOLIDATED COMMUNICA	I-202001295663	211 5355-532	TELEPHONE	: 235-5483	000958	130.38
						VENDOR 01-023800 TOTALS	175.32
						DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:	212.33
01-001620	VERIZON WIRELESS	I-9846398958	211 5356-533	CELLULAR PHON:	MOBILES	144355	63.01
						VENDOR 01-001620 TOTALS	63.01
01-002170	BUSINESS CARD	I-202001315687	211 5356-311	OFFICE SUPPLI:	AMAZON	144399	8.99
01-002170	BUSINESS CARD	I-202001315687	211 5356-511	PLANNING & DE:	USFCR	144399	199.67
						VENDOR 01-002170 TOTALS	208.66
01-003488	SSC SERVICES, INC.	I-7913	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	144442	66.00
01-003488	SSC SERVICES, INC.	I-7916	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	144442	66.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003488	SSC SERVICES, INC.	I-7918	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	144442	66.00
						VENDOR 01-003488 TOTALS	198.00

DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL: 469.67

VENDOR SET 211 WATER FUND TOTAL: 41,212.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-202001305679	212 5342-319	MISCELLANEOUS: FILTERS		144418	6.33
					VENDOR 01-000061 TOTALS		6.33
01-000147	TIM SPIDLE	I-202001285644	212 5342-313	MEDICAL & SAF: REIMBURSE BOOTS		144441	25.00
					VENDOR 01-000147 TOTALS		25.00
01-000791	EJ EQUIPMENT	I-P21390	212 5342-318	VEHICLE PARTS: HARNESS, ALARM MODUL		144412	169.87
01-000791	EJ EQUIPMENT	I-P21422	212 5342-318	VEHICLE PARTS: HOSE		144412	305.29
01-000791	EJ EQUIPMENT	I-P21455	212 5342-318	VEHICLE PARTS: EJ EQUIPMENT		144412	104.29
01-000791	EJ EQUIPMENT	I-P21517	212 5342-318	VEHICLE PARTS: INLET LINE, WASHERS, B		144412	166.81
01-000791	EJ EQUIPMENT	I-W08944	212 5342-433	REPAIR OF MAC: INTERNATIONAL REPAIR		144412	316.68
					VENDOR 01-000791 TOTALS		1,062.94
01-001070	AMEREN ILLINOIS	I-202001285621	212 5342-321	UTILITIES : 401 DEWITT AVE E		000933	345.60
					VENDOR 01-001070 TOTALS		345.60
01-001620	VERIZON WIRELESS	I-9846398958	212 5342-533	CELL PHONES : MOBILES		144355	54.02
					VENDOR 01-001620 TOTALS		54.02
01-001666	RAINBOW SEAMLESS GUTTE	I-202001285641	212 5342-432	REPAIR OF STR: INSTALL GUTTER & FAC		144436	638.00
					VENDOR 01-001666 TOTALS		638.00
01-002958	BATTERY SPECIALISTS, I	I-169641	212 5342-316	TOOLS & EQUIP: BATTERY SPECIALISTS,		144398	7.99
					VENDOR 01-002958 TOTALS		7.99
01-003270	DARRIN'S TIRE AND AUTO	I-16007	212 5342-434	REPAIR OF VEH: UNIT 531 TIRES		144408	20.56
					VENDOR 01-003270 TOTALS		20.56
01-003931	1ST CLASS WRECKER SERV	I-2717	212 5342-434	REPAIR OF VEH: TOW VAC TRUCK		144393	200.00
					VENDOR 01-003931 TOTALS		200.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007890	DUST & SON OF COLES CO	I-061213	212 5342-318	VEHICLE PARTS:	TUBE	144411	55.20
					VENDOR 01-007890 TOTALS		55.20
01-016140	FASTENAL COMPANY	I-ILMAT140711	212 5342-316	TOOLS & EQUIP:	FASTENAL COMPANY	144414	28.19
					VENDOR 01-016140 TOTALS		28.19
01-025600	ILMO PRODUCTS COMPANY	I-01092790	212 5342-316	TOOLS & EQUIP:	WELDING SUPPLIES	144420	44.50
01-025600	ILMO PRODUCTS COMPANY	I-01096027	212 5342-440	RENTALS	: CYLINDER RENTAL	144420	6.90
					VENDOR 01-025600 TOTALS		51.40
01-025682	IMCO UTILITY SUPPLY	I-1103310-01	212 5342-364	SEWER LINE RE:	PVC COUPLING	144421	69.00
01-025682	IMCO UTILITY SUPPLY	I-1103310-02	212 5342-364	SEWER LINE RE:	PVC COUPLING	144421	69.00
01-025682	IMCO UTILITY SUPPLY	I-1103483-00	212 5342-364	SEWER LINE RE:	PVC COUPLING	144421	602.80
01-025682	IMCO UTILITY SUPPLY	I-1103483-01	212 5342-364	SEWER LINE RE:	PVC COUPLING	144421	50.00
					VENDOR 01-025682 TOTALS		790.80
01-026400	INDUSTRIAL SERVICES OF	I-25252	212 5342-318	VEHICLE PARTS:	STEEL	144422	7.34
					VENDOR 01-026400 TOTALS		7.34
01-030083	LANMAN OIL CO INC	I-202001285642	212 5342-326	FUEL	: SAW GAS	144425	8.54
					VENDOR 01-030083 TOTALS		8.54
				DEPARTMENT 342	SEWER COLLECTION SYSTEM	TOTAL:	3,301.91
01-001070	AMEREN ILLINOIS	I-202001285648	212 5343-321	NATURAL GAS &:	N 45 LIFT STA	144395	103.91
01-001070	AMEREN ILLINOIS	I-202001285648	212 5343-321	NATURAL GAS &:	RILEY CREEK SEWAGE	144395	1,379.90
01-001070	AMEREN ILLINOIS	I-202001285648	212 5343-321	NATURAL GAS &:	LOGAN/SHELBY SEWAGE	144395	51.21
01-001070	AMEREN ILLINOIS	I-202001285648	212 5343-321	NATURAL GAS &:	WILLOWSHIRE SEWER	144395	79.92
01-001070	AMEREN ILLINOIS	I-202001285648	212 5343-321	NATURAL GAS &:	28TH LIFT STA	144395	63.58
01-001070	AMEREN ILLINOIS	I-202001285648	212 5343-321	NATURAL GAS &:	FAIRFIELD LIFT STA	144395	40.19
01-001070	AMEREN ILLINOIS	I-202001285648	212 5343-321	NATURAL GAS &:	N 19TH LIFT STA	144395	45.54
					VENDOR 01-001070 TOTALS		1,764.25

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9846838995	212 5343-533	CELLULAR PHON:	MOBILES	144452	169.26
						VENDOR 01-001620 TOTALS	169.26
01-004031	CUMMINS SALES & SERVIC	I-Q1-18179	212 5343-433	REPAIR OF MAC:	SERVICE @ RILEY CREE	144404	1,722.27
						VENDOR 01-004031 TOTALS	1,722.27
01-008600	COLES MOULTRIE ELECTRI	I-202001285598	212 5343-321	NATURAL GAS &:	BUXTON CENTRE	000956	79.44
01-008600	COLES MOULTRIE ELECTRI	I-202001285599	212 5343-321	NATURAL GAS &:	GOLDEN VALLEY SEWER	000956	420.55
01-008600	COLES MOULTRIE ELECTRI	I-202001285600	212 5343-321	NATURAL GAS &:	SBLHC LIFT STA	000956	300.42
01-008600	COLES MOULTRIE ELECTRI	I-202001285601	212 5343-321	NATURAL GAS &:	LLC LIFT STA	000956	97.26
						VENDOR 01-008600 TOTALS	897.67
						DEPARTMENT 343 SEWER LIFT STATIONS TOTAL:	4,553.45
01-000281	15 COUNTY WATER SUPPLY	I-202001285643	212 5344-562	TRAVEL & TRAI:	MEMBERSHIP	144392	75.00
						VENDOR 01-000281 TOTALS	75.00
01-001070	AMEREN ILLINOIS	I-202001285622	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	000934	174.60
01-001070	AMEREN ILLINOIS	I-202001285623	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	000935	94.46
01-001070	AMEREN ILLINOIS	I-202001285624	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	000936	163.58
01-001070	AMEREN ILLINOIS	I-202001285625	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	000937	166.45
01-001070	AMEREN ILLINOIS	I-202001285626	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	000938	622.29
01-001070	AMEREN ILLINOIS	I-202001285627	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	000939	88.58
01-001070	AMEREN ILLINOIS	I-202001285628	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	000940	104.10
01-001070	AMEREN ILLINOIS	I-202001285629	212 5344-321	NATURAL GAS &:	S 9TH ST	000941	35.10
01-001070	AMEREN ILLINOIS	I-202001285630	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	000942	60.80
01-001070	AMEREN ILLINOIS	I-202001285648	212 5344-321	NATURAL GAS &:	WASTEWATER PLANT	144395	11,882.76
						VENDOR 01-001070 TOTALS	13,392.72
01-001620	VERIZON WIRELESS	I-9846398958	212 5344-533	CELLULAR PHON:	MOBILES	144355	72.02
						VENDOR 01-001620 TOTALS	72.02
01-002170	BUSINESS CARD	I-202001315687	212 5344-366	PLANT MTCE & :	AMAZON	144399	115.98
						VENDOR 01-002170 TOTALS	115.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003097	CINTAS	I-4039371376	212 5344-439	OTHER REPAIR :	MATS,WIPES	144401	28.41
01-003097	CINTAS	I-4039913611	212 5344-439	OTHER REPAIR :	MATS,WIPES,TOWELS	144401	28.41
						VENDOR 01-003097 TOTALS	56.82
01-004066	ELPERS TRUCK EQUIPMENT	I-29987	212 5344-366	PLANT MTCE & :	SEAL KIT	144413	118.42
						VENDOR 01-004066 TOTALS	118.42
01-004067	STATE SUPPLY	I-574320	212 5344-433	REPAIR OF MAC:	BOOSTER PUMP	144444	2,452.52
						VENDOR 01-004067 TOTALS	2,452.52
01-039210	ADVANCED DISPOSAL	I-F50000606296	212 5344-460	OTHER PROPERT:	SLUDGE DISPOSAL	000926	141.20
						VENDOR 01-039210 TOTALS	141.20
						DEPARTMENT 344 WASTEWATER TREATMNT PLANT	TOTAL: 16,424.68
01-001620	VERIZON WIRELESS	I-9846398958	212 5345-532	TELEPHONE :	MOBILES	144355	37.01
						VENDOR 01-001620 TOTALS	37.01
01-023800	CONSOLIDATED COMMUNICA	I-202001145546	212 5345-532	TELEPHONE :	101-5520	000901	44.93
01-023800	CONSOLIDATED COMMUNICA	I-202001295663	212 5345-532	TELEPHONE :	235-5483	000958	130.38
						VENDOR 01-023800 TOTALS	175.31
						DEPARTMENT 345 ACCOUNTING & COLLECTION	TOTAL: 212.32
01-001620	VERIZON WIRELESS	I-9846398958	212 5346-533	CELLULAR PHON:	MOBILES	144355	63.01
						VENDOR 01-001620 TOTALS	63.01
01-002170	BUSINESS CARD	I-202001315687	212 5346-319	MISCELLANEOUS:	USPS	144399	8.75
01-002170	BUSINESS CARD	I-202001315687	212 5346-311	OFFICE SUPPLI:	AMAZON	144399	9.00
01-002170	BUSINESS CARD	I-202001315687	212 5346-511	PLANNING & DE:	USFCR	144399	199.67
						VENDOR 01-002170 TOTALS	217.42



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 346 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003488	SSC SERVICES, INC.	I-7913	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	144442	66.00
01-003488	SSC SERVICES, INC.	I-7916	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	144442	66.00
01-003488	SSC SERVICES, INC.	I-7918	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	144442	66.00
						VENDOR 01-003488 TOTALS	198.00

DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL: 478.43

VENDOR SET 212 SEWER FUND TOTAL: 24,970.79

REPORT GRAND TOTAL: 146,257.23

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
PRIOR	211-5353-314	CHEMICALS	2,400.00-				
	** PRIOR YEAR TOTALS **		2,400.00-				
2019-2020	110-5110-532	TELEPHONE	48.46	600	104.37		
	110-5110-579	MISC OTHER PURCHASED SERVI	4,424.90	3,000	2,874.73-	Y	
	110-5120-311	OFFICE SUPPLIES	2,137.28	1,520	1,481.66-	Y	
	110-5120-519	OTHER PROFESSIONAL SERVICE	12.00	16,195	6,767.23		
	110-5120-532	TELEPHONE	235.33	3,370	787.52		
	110-5130-561	BUSINESS MEETING EXPENSE	25.45	300	93.47		
	110-5150-532	TELEPHONE	49.43	1,900	528.61		
	110-5160-519	OTHER PROFESSIONAL SERVICE	3,750.00	55,000	12,899.26		
	110-5170-316	TOOLS & EQUIPMENT	33.88	2,500	2,090.88		
	110-5170-516	TECHNOLOGY SUPPORT SERVIC	3,653.03	69,640	18,931.23		
	110-5170-533	CELLULAR PHONE	73.75	900	235.22		
	110-5211-311	OFFICE SUPPLIES	432.02	5,000	3,483.60		
	110-5211-315	UNIFORMS & CLOTHING	53.89	3,000	1,562.29-	Y	
	110-5211-316	TOOLS & EQUIPMENT	3,099.24	12,000	1,033.91		
	110-5211-319	MISCELLANEOUS SUPPLIES	118.21	4,000	1,220.46		
	110-5211-522	NOTARY FEES	10.00	100	15.27		
	110-5211-532	TELEPHONE	1,565.39	19,600	3,630.59		
	110-5211-533	CELLULAR PHONE	839.13	10,000	2,366.30		
	110-5211-535	RADIOS	140.00	25,000	313.38		
	110-5211-537	I-WIN ACCESS CHARGE	501.97	7,000	1,980.30		
	110-5211-550	PRINTING & BINDING	277.00	3,000	217.83		
	110-5211-562	TRAVEL & TRAINING	170.00	25,000	6,018.01		
	110-5211-579	MISC OTHER PURCHASED SERVI	179.26	195,000	46,508.34		
	110-5211-814	PRINT/COPY MACH LEASE & MA	130.15	6,200	1,554.55		
	110-5213-319	MISCELLANEOUS SUPPLIES	25.55	3,000	562.15		
	110-5214-579	MISC OTHER PURCHASED SERVI	24.11	2,500	1,121.67		
	110-5223-319	MISCELLANEOUS SUPPLIES	161.52	2,000	672.37		
	110-5223-434	REPAIR OF VEHICLES	107.97	30,000	15,670.27		
	110-5224-312	CLEANING SUPPLIES	149.41	3,500	1,020.43		
	110-5224-321	UTILITIES	85.46	60,000	16,707.20		
	110-5224-435	ELEVATOR SERVICE AGREEMEN	225.00	4,000	3,250.00		
	110-5241-312	CLEANING SUPPLIES	140.81	3,500	692.15		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	406.87	9,900	141.26		
	110-5241-315	UNIFORMS & CLOTHING	613.17	34,375	12,313.29		
	110-5241-316	TOOLS & EQUIPMENT	12.50	3,360	1,508.37		
	110-5241-319	MISCELLANEOUS SUPPLIES	26.99	4,000	1,008.73		
	110-5241-432	REPAIR OF BUILDINGS	161.00	8,500	2,304.48-	Y	
	110-5241-433	REPAIR OF MACHINERY	998.95	9,700	5,088.11		
	110-5241-519	OTHER PROFESSIONAL SERVICE	3,500.00	98,750	24,751.97		
	110-5241-532	TELEPHONE	603.44	10,400	4,457.97		
	110-5241-535	RADIOS	22.50	3,500	1,510.13-	Y	
	110-5241-562	TRAVEL & TRAINING	5,000.00	26,000	11,693.01		
	110-5241-571	DUES & MEMBERSHIPS	236.00	1,655	373.50-	Y	

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5241-579	MISC OTHER PURCHASED SERVI	258.27	23,000	8,036.23		
	110-5261-532	TELEPHONE	184.35	2,300	290.99		
	110-5310-311	OFFICE SUPPLIES	8.99	1,000	189.68		
	110-5310-421	DISPOSAL SERVICES	2,137.91	27,000	4,717.52-	Y	
	110-5310-460	OTHER PROFESSIONAL SERVICE	198.00	3,500	851.13		
	110-5310-511	PLANNING & DESIGN SERVICES	199.66	1,500	952.74		
	110-5310-533	CELLULAR PHONE	63.00	1,000	151.51-	Y	
	110-5320-313	MEDICAL & SAFETY SUPPLIES	25.00	2,000	1,205.55-	Y	
	110-5320-316	TOOLS & EQUIPMENT	80.66	13,000	6,925.07		
	110-5320-318	VEHICLE PARTS	808.77	25,000	14,062.51		
	110-5320-319	MISCELLANEOUS SUPPLIES	6.32	8,000	5,480.48		
	110-5320-321	UTILITIES	345.59	11,000	4,361.37		
	110-5320-326	FUEL	8.53	36,000	11,713.45		
	110-5320-433	REPAIR OF MACHINERY	316.68	30,000	9,920.18		
	110-5320-434	REPAIR OF VEHICLES	220.55	14,000	6,163.75		
	110-5320-440	RENTALS	6.90	7,000	742.01		
	110-5381-312	CLEANING SUPPLIES	67.86	6,000	3,743.45		
	110-5381-316	TOOLS & EQUIPMENT	239.97	500	260.03		
	110-5381-321	UTILITIES	42.88	49,000	11,438.26		
	110-5381-432	REPAIR OF BUILDINGS	214.48	20,000	937.04		
	110-5381-460	OTHER PROP MAINT SERVICES	889.00	7,500	4,930.80-	Y	
	110-5381-532	TELEPHONE	44.37	2,000	355.27		
	110-5511-321	UTILITIES	25.36	23,000	5,424.97		
	110-5511-440	RENTALS	180.00	3,700	1,735.00		
	110-5511-532	TELEPHONE	73.76	900	155.49		
	110-5511-533	CELLULAR PHONE	94.35	1,200	349.64		
	110-5511-825	TOURISM GRANT EXPENDITURES	138.83	25,000	7,171.10		
	110-5512-316	TOOLS & EQUIPMENT	87.96	1,500	144.04		
	110-5512-440	RENTALS	90.00	4,000	1,250.00		
	110-5512-533	CELLULAR PHONE	66.34	900	251.73		
	110-5551-319	MISCELLANEOUS SUPPLIES	1,118.95	15,000	4,424.59		
	110-5551-321	UTILITIES	508.10	36,000	6,081.46		
	110-5551-440	RENTALS	90.00	4,700	383.00		
	110-5570-319	MISCELLANEOUS SUPPLIES	9.55	2,500	1,054.72-	Y	
	110-5570-321	UTILITIES	14.48	5,000	1,751.42		
	110-5570-532	TELEPHONE	74.02	0	223.94-	Y	
	110-5570-533	CELLULAR PHONE	56.34	0	908.26-	Y	
	122-5653-311	OFFICE SUPPLIES	53.25	1,500	732.08-	Y	
	122-5653-322	ELECTRICITY (COLES MOULTRI	38.93	500	150.07		
	122-5653-532	TELEPHONE	524.91	3,000	2,968.96-	Y	
	122-5653-540	ADVERTISING	1,500.00	20,000	15,047.19		
	122-5653-561	BUSINESS MEETING EXPENSE	93.94	1,000	545.82-	Y	
	123-5586-540	ADVERTISING	382.80	3,000	2,844.41-	Y	
	128-5604-902	SIDEWALKS & CROSSWALKS	6,156.90	250,000	181,036.52-	Y	
	130-5321-730	IMPROVEMENTS OTHER THAN BL	27,866.91	556,500	95,979.62		
	211-5351-321	NATURAL GAS & ELECTRIC	895.21	0	2,608.62-	Y	
	211-5353-311	OFFICE SUPPLIES	25.96	600	249.34		
	211-5353-314	CHEMICALS	12,171.93	200,000	37,650.61		

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	211-5353-319	MISCELLANEOUS SUPPLIES	1,626.92	20,000	287.86-		Y
	211-5353-321	NATURAL GAS & ELECTRIC	8,825.92	145,000	39,899.51		
	211-5353-378	PLANT MTCE & REPAIR	1,080.17	10,000	5,551.24		
	211-5353-433	REPAIR OF MACHINERY	383.70	15,000	1,415.29-		Y
	211-5353-439	OTHER REPAIR & MAINT. SERV	99.63	3,000	1,292.59		
	211-5353-519	OTHER PROFESSIONAL SERVICE	894.50	20,000	14,423.75		
	211-5353-532	TELEPHONE	161.26	2,000	389.96		
	211-5353-533	CELLULAR PHONE	36.01	1,700	825.91		
	211-5353-562	TRAVEL & TRAINING	90.00	1,000	538.47		
	211-5353-730	IMPROVEMENTS OTHER THAN BL	13,328.18	2,340,000	1,045,364.61		
	211-5353-814	PRINTING & COPY MACHINE LE	19.57	600	450.13		
	211-5354-313	MEDICAL & SAFETY SUPPLIES	25.00	1,500	1,282.18-		Y
	211-5354-316	TOOLS & EQUIPMENT	80.67	15,000	2,395.41-		Y
	211-5354-318	VEHICLE PARTS	808.78	5,000	2,455.95-		Y
	211-5354-319	MISCELLANEOUS SUPPLIES	6.32	5,000	2,017.59		
	211-5354-321	NATURAL GAS & ELECTRIC	345.59	21,000	4,091.83		
	211-5354-326	FUEL	8.54	36,000	11,713.43		
	211-5354-374	SERVICE LINE MATERIALS	300.00	15,000	7,467.17-		Y
	211-5354-375	LEAK REPAIR MATERIALS	480.00	25,000	74,980.88-		Y
	211-5354-432	REPAIR OF STRUCTURES	638.00	10,000	84.00		
	211-5354-433	REPAIR OF MACHINERY	316.68	7,000	399.49-		Y
	211-5354-434	REPAIR OF VEHICLES	220.55	10,000	2,276.30		
	211-5354-440	RENTALS	6.90	3,000	5,972.00-		Y
	211-5354-533	CELL PHONES	54.01	1,000	213.85		
	211-5355-532	TELEPHONE	212.33	3,000	945.20		
	211-5356-311	OFFICE SUPPLIES	8.99	1,000	275.60		
	211-5356-460	OTHER PROPERTY MAINT SVCS	198.00	3,500	851.13		
	211-5356-511	PLANNING & DESIGN SERVICES	199.67	10,000	6,321.03		
	211-5356-533	CELLULAR PHONE	63.01	1,000	151.59-		Y
	212-5342-313	MEDICAL & SAFETY SUPPLIES	25.00	1,500	1,282.23-		Y
	212-5342-316	TOOLS & EQUIPMENT	80.68	8,000	1,234.53		
	212-5342-318	VEHICLE PARTS	808.80	13,000	8,741.60-		Y
	212-5342-319	MISCELLANEOUS SUPPLIES	6.33	4,000	1,753.63		
	212-5342-321	UTILITIES	345.60	11,000	8,583.06		
	212-5342-326	FUEL	8.54	36,000	11,713.36		
	212-5342-364	SEWER LINE REPAIR MATERIAL	790.80	3,000	13,390.67-		Y
	212-5342-432	REPAIR OF STRUCTURES	638.00	10,000	13,453.50-		Y
	212-5342-433	REPAIR OF MACHINERY	316.68	13,000	2,610.54		
	212-5342-434	REPAIR OF VEHICLES	220.56	11,000	9,041.39-		Y
	212-5342-440	RENTALS	6.90	6,000	89,567.01-		Y
	212-5342-533	CELL PHONES	54.02	1,000	213.85		
	212-5343-321	NATURAL GAS & ELECTRIC	2,661.92	46,000	10,023.83		
	212-5343-433	REPAIR OF MACHINERY	1,722.27	10,000	8,277.73		
	212-5343-533	CELLULAR PHONE	169.26	1,500	199.52-		Y
	212-5344-321	NATURAL GAS & ELECTRIC	13,392.72	210,000	33,507.10		
	212-5344-366	PLANT MTCE & REPAIR MATERI	234.40	25,000	384.05		
	212-5344-433	REPAIR OF MACHINERY	2,452.52	30,000	19,841.51		
	212-5344-439	OTHER REPAIR & MNTCE SERVI	56.82	16,000	7,178.51		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	
	212-5344-460	OTHER PROPERTY MTCE SERVIC	141.20	30,000	2,586.74-	Y		
	212-5344-533	CELLULAR PHONE	72.02	1,200	355.65-	Y		
	212-5344-562	TRAVEL & TRAINING	75.00	500	320.00			
	212-5345-532	TELEPHONE	212.32	3,000	945.19			
	212-5346-311	OFFICE SUPPLIES	9.00	1,000	275.59			
	212-5346-319	MISCELLANEOUS SUPPLIES	8.75	500	464.92			
	212-5346-460	OTHER PROPERTY MAINT SVCS	198.00	3,500	851.11			
	212-5346-511	PLANNING & DESIGN SERVICES	199.67	10,000	4,085.91			
	212-5346-533	CELLULAR PHONE	63.01	1,000	151.69-	Y		
		TOTAL:	148,657.23					

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110-110	CITY COUNCIL	4,473.36
110-120	CITY CLERK	2,384.61
110-130	CITY ADMINISTRATOR	25.45
110-150	FINANCIAL ADMINISTRATION	49.43
110-160	LEGAL SERVICES	3,750.00
110-170	COMPUTER INFO SYSTEMS	3,760.66
110-211	POLICE ADMINISTRATION	7,516.26
110-213	PATROL	25.55
110-214	K-9 SERVICE	24.11
110-223	AUTOMOTIVE SERVICES	269.49
110-224	POLICE BUILDINGS	459.87
110-241	FIRE PROTECTION ADMIN.	11,980.50
110-261	COMMUNITY DEVELOPMENT	184.35
110-310	PUBLIC WORKS	2,607.56
110-320	STREETS	1,819.00
110-381	CUSTODIAL SERVICES	1,498.56
110-511	PARKS	512.30
110-512	LAKE MATTOON	244.30
110-551	SPORTS FACILITIES	1,717.05
110-570	DODGE GROVE CEMETERY	154.39
110 TOTAL	GENERAL FUND	43,456.80
122-653	HOTEL TAX ADMINISTRATION	2,211.03
122 TOTAL	HOTEL TAX FUND	2,211.03
123-586	LIGHTWORKS	382.80
123 TOTAL	FESTIVAL MGMT FUND	382.80
128-604	MIDTOWN TIF DISTRICT	6,156.90

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
128 TOTAL	MIDTOWN TIF FUND	6,156.90
130-321	STREETS	27,866.91
130 TOTAL	CAPITAL PROJECT FUND	27,866.91
211-351	RESERVOIRS & WTR SOURCES	895.21
211-353	WATER TREATMENT PLANT	36,343.75
211-354	WATER DISTRIBUTION	3,291.04
211-355	ACCOUNTING & COLLECTION	212.33
211-356	ADMINISTRATIVE & GENERAL	469.67
211 TOTAL	WATER FUND	41,212.00
212-342	SEWER COLLECTION SYSTEM	3,301.91
212-343	SEWER LIFT STATIONS	4,553.45
212-344	WASTEWATER TREATMNT PLANT	16,424.68
212-345	ACCOUNTING & COLLECTION	212.32
212-346	ADMINISTRATIVE & GENERAL	478.43
212 TOTAL	SEWER FUND	24,970.79
	** TOTAL **	146,257.23

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 411 STOP LOSS INS COVERAGE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003819	AETNA	I-202001295661	221 5411-211	STOP LOSS INS:	STOP LOSS FEES-FEBRU	144455	49,606.48
VENDOR 01-003819 TOTALS							49,606.48
DEPARTMENT 411 STOP LOSS INS COVERAGE						TOTAL:	49,606.48
01-003657	AETNA	I-H8211320	221 5412-211	HEALTH PLAN A:	MEDICAL SUPPLEMENT-F	144454	22,107.15
VENDOR 01-003657 TOTALS							22,107.15
01-003819	AETNA	I-202001295661	221 5412-211	HEALTH PLAN A:	ADMIN FEES-FEBRUARY	144455	2,726.00
VENDOR 01-003819 TOTALS							2,726.00
01-004062	SILVERSCRIPT INSURANCE	I-7083776	221 5412-211	HEALTH PLAN A:	FEBRUARY PDP RX	144456	22,497.95
VENDOR 01-004062 TOTALS							22,497.95
DEPARTMENT 412 HEALTH PLAN ADMIN						TOTAL:	47,331.10
01-003639	AETNA	I-202001245594	221 5413-211	MEDICAL CLAIM:	AETNA	000927	81,945.79
01-003639	AETNA	I-202001305682	221 5413-211	MEDICAL CLAIM:	AETNA	000964	60,565.18
VENDOR 01-003639 TOTALS							142,510.97
DEPARTMENT 413 MEDICAL CLAIMS						TOTAL:	142,510.97
01-003639	AETNA	I-202001245594	221 5414-211	RX CLAIMS	: AETNA	000927	42,201.46
01-003639	AETNA	I-202001305682	221 5414-211	RX CLAIMS	: AETNA	000964	37,121.38
VENDOR 01-003639 TOTALS							79,322.84
DEPARTMENT 414 RX CLAIMS						TOTAL:	79,322.84
VENDOR SET 221 HEALTH INSURANCE FUND						TOTAL:	318,771.39
REPORT GRAND TOTAL:							318,771.39

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	221-5411-211	STOP LOSS INSURANCE	49,606.48	547,056		66,400.38	
	221-5412-211	HEALTH PLAN ADMINISTRATION	47,331.10	628,516		122,449.54	
	221-5413-211	MEDICAL CLAIMS	142,510.97	2,519,610		619,927.32	
	221-5414-211	RX CLAIMS	79,322.84	829,720		150,885.83	
		TOTAL:	318,771.39				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-411	STOP LOSS INS COVERAGE	49,606.48
221-412	HEALTH PLAN ADMIN	47,331.10
221-413	MEDICAL CLAIMS	142,510.97
221-414	RX CLAIMS	79,322.84
221 TOTAL	HEALTH INSURANCE FUND	318,771.39
	** TOTAL **	318,771.39

NO ERRORS



VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/22/2020 THRU 2/04/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-202001295669	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	000963	1,338.75
						VENDOR 01-000276 TOTALS	1,338.75
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,338.75
01-000276	DELTA DENTAL-ASC	C-202001135480	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	063351	713.80
01-000276	DELTA DENTAL-ASC	I-202001135481	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	063351	556.20
01-000276	DELTA DENTAL-ASC	I-202001245595	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	063351	1,257.10
01-000276	DELTA DENTAL-ASC	I-202001295669	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000963	1,655.07
						VENDOR 01-000276 TOTALS	2,754.57
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	2,754.57
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	4,093.32
						REPORT GRAND TOTAL:	4,093.32

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	221-5412-211	HEALTH PLAN ADMINISTRATION	1,338.75	628,516	122,449.54		
	221-5415-211	DENTAL CLAIMS	2,754.57	104,149	42,736.28		
		TOTAL:	4,093.32				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,338.75
221-415	DENTAL CLAIMS	2,754.57
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221 TOTAL	HEALTH INSURANCE FUND	4,093.32
-----		
	** TOTAL **	4,093.32

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON  
FUND : 121 MOTOR FUEL TAX FUND  
DEPARTMENT: 321 STREETS  
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
PAY DATE RANGE: 1/22/2020 THRU 2/04/2020  
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-022400	HOWELL ASPHALT CO	I-1057	121 5321-353	COLD MIX ASPH:	COLD MIX	144458	355.71
					VENDOR 01-022400 TOTALS		355.71
01-040469	DURWIN SANDERS	I-219127	121 5321-351	CONCRETE	: SDWLK @ 2200 WESTERN	144457	390.00
					VENDOR 01-040469 TOTALS		390.00
			DEPARTMENT 321	STREETS		TOTAL:	745.71
01-001070	AMEREN ILLINOIS	I-202001285617	121 5326-321	NATURAL GAS &:	6TH & CHARLESTON	000965	41.81
01-001070	AMEREN ILLINOIS	I-202001285618	121 5326-321	NATURAL GAS &:	STREET LIGHTING	000966	5,103.89
01-001070	AMEREN ILLINOIS	I-202001285619	121 5326-321	NATURAL GAS &:	1613 B'DWAY	000967	87.64
01-001070	AMEREN ILLINOIS	I-202001285620	121 5326-321	NATURAL GAS &:	121 N 16TH	000968	303.75
01-001070	AMEREN ILLINOIS	I-202001285631	121 5326-321	NATURAL GAS &:	208 N 19TH	000969	746.80
					VENDOR 01-001070 TOTALS		6,283.89
01-008600	COLES MOULTRIE ELECTRI	I-202001285603	121 5326-321	NATURAL GAS &:	RT 16,HURST,LERNA, M	000970	94.66
01-008600	COLES MOULTRIE ELECTRI	I-202001285604	121 5326-321	NATURAL GAS &:	COLES CENTRE PKWY	000970	72.58
01-008600	COLES MOULTRIE ELECTRI	I-202001285605	121 5326-321	NATURAL GAS &:	PIATT & RT 316	000970	21.30
01-008600	COLES MOULTRIE ELECTRI	I-202001285606	121 5326-321	NATURAL GAS &:	3020 LAKELAND BLVD	000970	12.50
01-008600	COLES MOULTRIE ELECTRI	I-202001285607	121 5326-321	NATURAL GAS &:	GOLDEN OAK	000970	19.90
01-008600	COLES MOULTRIE ELECTRI	I-202001285608	121 5326-321	NATURAL GAS &:	S RT 45 & PARADISE	000970	22.93
01-008600	COLES MOULTRIE ELECTRI	I-202001285609	121 5326-321	NATURAL GAS &:	S RT 45 & PARADISE	000970	22.93
01-008600	COLES MOULTRIE ELECTRI	I-202001285610	121 5326-321	NATURAL GAS &:	OLD STATE VILLAGE	000970	14.50
01-008600	COLES MOULTRIE ELECTRI	I-202001285611	121 5326-321	NATURAL GAS &:	SOUTH 9TH ST	000970	14.60
01-008600	COLES MOULTRIE ELECTRI	I-202001285612	121 5326-321	NATURAL GAS &:	SUNRISE APTS	000970	14.60
01-008600	COLES MOULTRIE ELECTRI	I-202001285613	121 5326-321	NATURAL GAS &:	LAKELAND INN ENTRANC	000970	12.75
01-008600	COLES MOULTRIE ELECTRI	I-202001285614	121 5326-321	NATURAL GAS &:	S RT 45	000970	88.97
01-008600	COLES MOULTRIE ELECTRI	I-202001285615	121 5326-321	NATURAL GAS &:	EAST RT 16	000970	146.77
01-008600	COLES MOULTRIE ELECTRI	I-202001285616	121 5326-321	NATURAL GAS &:	S RT 45 & PARADISE	000970	57.38
					VENDOR 01-008600 TOTALS		616.37
			DEPARTMENT 326	STREET LIGHTING		TOTAL:	6,900.26
			VENDOR SET 121	MOTOR FUEL TAX FUND		TOTAL:	7,645.97
					REPORT GRAND TOTAL:		7,645.97

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	121-5321-351	CONCRETE	390.00	20,000	5,935.97		
	121-5321-353	COLD MIX ASPHALT	355.71	20,000	10,621.61		
	121-5326-321	NATURAL GAS & ELECTRIC	6,900.26	155,000	33,528.15		
		TOTAL:	7,645.97				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
121-321	STREETS	745.71
121-326	STREET LIGHTING	6,900.26
-----		
121 TOTAL	MOTOR FUEL TAX FUND	7,645.97
-----		
	** TOTAL **	7,645.97

NO ERRORS

							-----DEPOSIT-----		
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
19-19500-08	MCCLEARY, DONALD E	1/24/20	FINAL BILL	144342	31.85CR	100	42040	60.00CR	
20-01800-04	HILLS, CRYSTAL D	1/24/20	FINAL BILL	144343	33.90CR	100	44992	60.00CR	
20-15100-10	KELLEY, JOHN E	1/24/20	FINAL BILL	144344	1.41CR	000		0.00	
22-09500-13	PLATT, KRISTIN M	1/24/20	FINAL BILL	144345	39.79CR	100	45669	60.00CR	
22-18200-03	CATES, MELANIE	1/24/20	FINAL BILL	144346	38.94CR	100	45656	60.00CR	
24-02600-10	MCCLEARY, TANYA L	1/24/20	FINAL BILL	144347	55.45CR	100	46292	60.00CR	
24-03800-09	CASEY, KAREN S	1/24/20	FINAL BILL	144348	42.22CR	100	45394	60.00CR	
24-10300-14	BROWN, JOHN P	1/24/20	FINAL BILL	144349	65.43CR	100	45721	60.00CR	
25-09500-03	ABBOTT, CLINT	1/24/20	FINAL BILL	144350	55.90CR	100	45876	60.00CR	
26-08900-12	WHEELER, BLAKE I	1/24/20	FINAL BILL	144351	25.60CR	100	44542	60.00CR	

										-----DEPOSIT-----	
---ACCOUNT---	-----NAME-----	---DATE---	---TYPE---	-CK #-	---AMOUNT---	CODE	-RECEIPT--	---AMOUNT---	---MESSAGE---		
27-01200-06	WININGS, GREGORY A	1/31/20	FINAL BILL	144384	33.03CR	100	39331	60.00CR			
28-15700-13	JORDAN, JESSICA B	1/31/20	FINAL BILL	144385	27.32CR	100	45421	60.00CR			
28-18310-12	HURLEY, JEREMY D	1/31/20	FINAL BILL	144386	12.63CR	100	44803	60.00CR			
31-08100-06	LUIGI'S ITALIAN RISTORANTE	1/31/20	FINAL BILL	144387	77.83CR	100	46293	100.00CR			
34-16730-07	JONES, HAILEE M	1/31/20	FINAL BILL	144388	49.97CR	100	46356	60.00CR			
36-03600-03	PHILIPPI, BOBETTE	1/31/20	FINAL BILL	144389	46.34CR	000		0.00			

# NEW BUSINESS:

## City of Mattoon Council Decision Request

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MEETING DATE: 02/04/2020 CDR NO: 2020-2010

SUBJECT: Consultant Design Fees – Phase 1 CSO Piping Project

SUBMITTAL DATE: 01/24/2020

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR: Kyle Gill, 01/30/2020  
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable): CMT Fee Proposal

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$41,830.00	BUDGETED: \$10,000.00	REQUIRED: \$31,830.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the fee proposal in the amount of \$41,830.00 from Crawford, Murphy & Tilly for the design of Phase 1 of the Combined Sewer Overflow (CSO) Piping Project.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The CSO Satellite Treatment Facility on North 6<sup>th</sup> Street was completed in 2017. Since that time, we have been attempting to secure a permit to cross under the CNRR near the north end of Willaredt Storage.

We have recently completed negotiations with the railroad and the ICC. We agreed to cross at a location further north. We also agreed to construct an overflow line that leads directly to Riley Creek to eliminate all potential sewer overflows onto railroad right-of-way. The alternate route will require addition right-of-way which we intend to start securing this summer.

We have elected to proceed with the design and construction of the portions of the project that can be constructed on existing right-of-way. There are 5 Combined Sewer Overflow locations on the north side of Mattoon. The Phase 1 Piping Project covered under this design contract will connect 2 of the 5 overflow locations to the Satellite Treatment Facility. The work also includes new dedicated sanitary sewer lines on N 10<sup>th</sup> Street and N 11<sup>th</sup> Street from Piatt Avenue to the north end of each street.

The target bid date is July 15. The Phase 1 Piping would begin this fall and be completed in the summer of 2021.

**2020 STANDARD AGREEMENT FOR PROFESSIONAL SERVICES**

**THIS AGREEMENT** made between City of Mattoon, whose address is 208 North 19<sup>th</sup> Street, Mattoon, IL 61938, hereinafter called the **CLIENT** and Crawford, Murphy & Tilly, Inc., Consulting Engineers, 2750 West Washington Street, Springfield, Illinois 62702, hereinafter called the **ENGINEER**.

**WITNESSETH**, that whereas the **CLIENT** desires the following described professional engineering, land surveying or architectural services:

**As detailed in Exhibit A – Scope of Services, the work includes the following:**

- 1. Modification to Facility Plan and coordination with IEPA on approval of the Facility Plan**
- 2. Modification to the existing IEPA SRF Loan Application and submission to IEPA**
- 3. Modifications to the existing Contract Documents to break develop documents for elimination of CSO Overflows A and B and sanitary sewer along 10<sup>th</sup> and 11<sup>th</sup> Streets with the existing sewer being converted to storm sewer.**
- 4. Project Management**

**NOW THEREFORE**, the **ENGINEER** agrees to provide the above described services and the **CLIENT** agrees to compensate the **ENGINEER** for these services in the manner checked below:

- On a time and expense basis in accordance with the attached Schedule of Hourly Charges which is subject to change at the beginning of each calendar year. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.
- At the lump sum amount of \$\_\_\_\_\_.

**IT IS MUTUALLY AGREED THAT**, payment for services rendered shall be made monthly in accordance with invoices rendered by the **ENGINEER**.

**IT IS FURTHER MUTUALLY AGREED:**

The AGREEMENT fee of \$41,830, as summarized in Exhibit B for above referenced services as described in Exhibit A shall not be exceeded without written authorization by the CLIENT. The schedule for these services is included in Exhibit A. A description of services NOT included in this agreement is included in Exhibit A as attached.

The **CLIENT** and the **ENGINEER** each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **CLIENT** nor the **ENGINEER** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto. This **AGREEMENT**, and its construction, validity and performance, shall be governed and construed in accordance with the laws of the State of Illinois. This **AGREEMENT** is subject to the General Conditions attached hereto.

**IN WITNESS WHEREOF**, the parties hereto have affixed their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 2020.

**CLIENT:**

**ENGINEER:**

\_\_\_\_\_  
(Client Name)

CRAWFORD, MURPHY & TILLY, INC.

\_\_\_\_\_  
(Signature)

*Christina Crites*  
\_\_\_\_\_  
(Signature)

Tim D. Gover, Mayor  
(Name and Title)

Christina Crites, Vice President  
(Name and Title)

\_\_\_\_\_  
Date

January 24, 2020  
Date

**CMT Job No.** 20007801.00



**STANDARD GENERAL CONDITIONS**  
**Crawford, Murphy & Tilly, Inc.**

1. Standard of Care

In performing its professional services hereunder, the **ENGINEER** will use that degree of care and skill ordinarily exercised, under similar circumstances, by members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the **ENGINEER'S** undertaking herein or its performance of services hereunder.

2. Reuse of Document

All documents including Drawings and Specifications prepared by **ENGINEER** pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by **CLIENT** or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by **ENGINEER** for the specific purpose intended will be at **CLIENT'S** sole risk and without liability or legal exposure to **ENGINEER**; and **CLIENT** shall indemnify and hold harmless **ENGINEER** from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

3. Termination

This Agreement may be terminated by either party upon seven days prior written notice. In the event of termination, the **ENGINEER** shall be compensated by the client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place the **ENGINEER'S** files in order and/or to protect its professional reputation.

4. Parties to the Agreement

The services to be performed by the **ENGINEER** under this Agreement are intended solely for the benefit of the **CLIENT**. Nothing contained herein shall confer any rights upon or create any duties on the part of the **ENGINEER** toward any person or persons not a party to this Agreement including, but not limited to any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

5. Construction and Safety

The **ENGINEER** shall not be responsible for the means, methods, procedures, techniques, or sequences of construction, nor for safety on the job site, nor shall the **ENGINEER** be responsible for the contractor's failure to carry out the work in accordance with the contract documents.

6. Payment

Payment for services rendered shall be made monthly in accordance with invoices rendered by the **ENGINEER**. If payment is to be on a lump sum basis, monthly payments will be based on the portion of total services completed during the month. Invoices, or any part thereof, which are not paid within 30 days after the date of issue shall bear interest at the rate of 1-1/2% for each month or fraction thereof from the date 30 days after issue to time of payment. **CLIENT** will pay on demand all collection costs, legal expenses and attorneys' fees incurred or paid by **ENGINEER** in collecting payment, including interest, for services rendered.

7. Indemnification for Release of Pollutants

If this project does not involve pollutants, this provision will not apply. This provision may not be deleted if the project involves pollutants.

If, due to the nature of the service covered under this Agreement including the potential for damages arising out of the release of pollutants, **CLIENT** agrees that in the event of one or more suits or judgments against **ENGINEER** in favor of any person or persons, or any entity, for death or bodily injury or loss of or damage to property or for any other claimed injury or damages arising from services performed by **ENGINEER**, **CLIENT** will indemnify and hold harmless **ENGINEER** from and against liability to **CLIENT** or to any other persons or entities irrespective of Engineer's compensation and without limitation. It is understood that the total aggregate liability of **ENGINEER** arising from services performed by **ENGINEER** shall in no event exceed \$50,000 or the total compensation received under this agreement whichever is greater, irrespective of the number of or amount of such claims, suits, or judgments.

8. Risk Allocation  Check box if this does not apply

The total liability, in the aggregate, of the **ENGINEER** and **ENGINEER'S** officers, directors, employees, agents and consultants, and any of them, to **CLIENT** and anyone claiming by, through or under **CLIENT**, for any and all injuries, claims, losses, expenses or damages arising out of the **ENGINEER'S** services, the project or this agreement, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of **ENGINEER** or **ENGINEER'S** officers, directors, employees, agents or consultants, or any of them, shall not exceed the total compensation received by **ENGINEER** under this agreement, or the total amount of \$50,000, whichever is greater.

9. Project Schedule and Scope

Based on the schedule objectives provided by **CLIENT**, **ENGINEER** will develop a schedule of important milestones as necessary for the project for **CLIENT'S** review and approval. **ENGINEER** will monitor performance of services for conformance with the schedule and will notify **CLIENT** of any necessary changes to or deviations from the schedule. Where required by approved project schedule, **ENGINEER** will present the required deliverables and complete the required tasks at the appropriate intervals for **CLIENT'S** review and approval prior to payment.

**CRAWFORD, MURPHY & TILLY, INC.**  
**STANDARD SCHEDULE OF HOURLY CHARGES**  
**JANUARY 1, 2020**

<b>Classification</b>	<b>Regular Rate</b>
Principal	\$ 230
Project Engineer II Project Architect II Project Manager II Project Environmental Specialist II	\$ 220
Project Engineer I Project Architect I Project Manager I Project Environmental Specialist I Project Structural Engineer I	\$ 190
Sr. Structural Engineer II	\$ 175
Sr. Technician II	\$ 160
Aerial Mapping Specialist	\$ 155
Sr. Engineer I Sr. Architect I Sr. Structural Engineer I Land Surveyor	\$ 150
Technical Manager II Environmental Specialist III	\$ 140
Sr. Technician I	\$ 135
Sr. Planner I GIS Specialist Engineer I Architect I Structural Engineer I	\$ 130
Environmental Specialist II Technician II	\$ 115
Planner I Technical Manager I Environmental Specialist I Technician I Project Administrative Assistant	\$ 95
Administrative/Accounting Assistant	\$ 60

If the completion of services on the project assignment requires work to be performed on an overtime basis, labor charges above are subject to a 15% premium. These rates are subject to change upon reasonable and proper notice. In any event this schedule will be superseded by a new schedule effective January 1, 2021.

Out of pocket direct costs will be added at actual cost for blueprints, supplies, transportation and subsistence and other miscellaneous job-related expenses directly attributable to the performance of services. A usage charge may be made when specialized equipment is used directly on the project.

Subconsultant services furnished to CMT by another company will be invoiced at actual cost, plus ten percent.

**EXHIBIT A**  
**SCOPE OF SERVICES**  
**CITY OF MATTOON**  
**PHASE 1 CSO CONVEYANCE SEWER**

The CSO conveyance sewer system shall be comprised of three phases of work. The first phase of work includes the following:

1. FACILITY PLAN AMENDMENT
  - a. Revise facility plan for submission to include the two construction projects to complete the CSO conveyance sewer system (Phase 1 and Phase 3).
    - i. Revise existing facilities description and need for project (Chapter 4).
    - ii. Revise NPDES Permit date (Chapter 5).
    - iii. Revise Chapter 6 to reflect revised projects.
    - iv. Revise Chapter 7 for revised projects.
    - v. Obtain updated environmental signoffs (Chapter 8).
    - vi. Revise Chapter 10 financing for revised projects and costs.
  - b. Facility Plan Amendment to be submitted by February 28, 2020.
2. SRF LOAN APPLICATION MODIFICATION
  - a. Revise existing conveyance sewer SRF Loan Application for the following:
    - i. Revise description of project
    - ii. Revise schedule
    - iii. Revise construction costs
    - iv. Revise environmental checklist
    - v. Revise financials
  - b. Loan modifications to be submitted by April 15, 2020.
3. MODIFICATION TO CURRENT CSO CONVEYANCE SEWER DESIGN
  - a. Site visit to confirm conditions and concept.
  - b. Revise existing CSO Conveyance Sewer Contract 2 plans and specifications to include only the modifications to overflows A and B, CSO conveyance sewer to treatment plant and sanitary sewer along 10<sup>th</sup> and 11<sup>th</sup> Streets.
  - c. Develop estimated schedule as part of sequence of operation and contract length/schedule.
  - d. Complete IEPA construction permit documents and assist City with obtaining IEPA construction permit.
  - e. Prepare Estimate of Probable Construction Cost for project.
  - f. Progress meetings at 60% and 90% completion.
  - g. CSO Conveyance Sewer Contract 2 to be submitted to IEPA for construction permit by March 15, 2020.
4. BIDDING PHASE SERVICES

- a. Distribute bid documents to plan holders.
- b. Respond to bid questions and prepare necessary Addendums and distribute to plan holders.
- c. Review bid for compliance with SRF loan requirements and submit documents to IEPA for final loan issuance.

Work NOT included:

1. Field Surveys.
2. Construction Engineering
3. Phase 2 Land Acquisition work.
4. Railroad permitting work for the Phase 3 work.
5. Phase 3 CSO Conveyance Sewer design and bidding services.

CRAWFORD, MURPHY & TILLY, INC.  
 CONTRACT ATTACHMENT - EXHIBIT B - 2020 PROFESSIONAL SERVICES COST ESTIMATE

CLIENT City of Mattoon  
 PROJECT NAME CSO Conveyance Sewer Phase 1  
 CMT JOB NO. \_\_\_\_\_

Prep By CLC  
 DATE 01/24/20

Approved by \_\_\_\_\_  
 DATE 01/24/20

TASK NO.	TASKS \ CLASSIFICATIONS	MAN HOURS & LABOR SUMMARY													TOTAL				
		Principal	Proj Mgr II	Proj Eng II	Proj Mgr I	Proj Eng I	Sr. Structural Eng II	Sr. Structural Eng I	Sr. Technician II	Sr. Technician I	Eng I	Arch I	GIS Specialist	Sr. Planner I		Envr Specialist II	Envr Specialist I	Proj Admin Assist	Planner I
	CURRENT YEAR 2020 HOURLY RATES	\$230	\$220	\$190	\$175	\$160	\$155	\$150	\$140	\$135	\$130	\$115	\$95						
1	FACILITY PLAN AMENDMENT																		
2	REVISE PLAN		10	50															
3	ENVIRONMENTAL SIGNOFFS			2															
4	RESPOND TO IEPA QUESTIONS/FINAL APPROVAL		4	4															
5																			
6	SRF LOAN APPLICATION MODIFICATION																		
7	REVISE SRF LOAN APPLICATION FOR PHASE 1		16																
8																			
9	CONTRACT DOCUMENT MODIFICATIONS																		
10	PLAN MODIFICATIONS			20							8	30							
11	SPECIFICATION MODIFICATIONS			12													20		
12	IEPA PERMIT MODIFICATIONS			8													12		
13	COST ESTIMATES			12															
14	PROJECT MANAGEMENT		20	14															
15																			
	TOTAL MAN HOURS		50	122							8	30					32		
	SUBTOTAL - BASE LABOR EFFORT		\$11,000	\$23,180							\$1,040	\$3,450					\$3,040		\$41,710
	TASKS (CONTINUED)	TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES											TOTAL EXPENSE	TOTAL FEE				
			TRAVEL MILEAGE	MEALS & LODGING	PRINTING	EQUIP-MENT	MISC	SURVEY MTL	SUBS	SUBS ADMIN	OTHER EXP	OTHER EXP							
1	FACILITY PLAN AMENDMENT																		
2	REVISE PLAN	\$11,700	\$120														\$120		\$11,820
3	ENVIRONMENTAL SIGNOFFS	\$380																	\$380
4	RESPOND TO IEPA QUESTIONS/FINAL APPROVAL	\$1,640																	\$1,640
5																			
6	SRF LOAN APPLICATION MODIFICATION																		
7	REVISE SRF LOAN APPLICATION FOR PHASE 1	\$3,520																	\$3,520
8																			
9	CONTRACT DOCUMENT MODIFICATIONS																		
10	PLAN MODIFICATIONS	\$8,290																	\$8,290
11	SPECIFICATION MODIFICATIONS	\$4,180																	\$4,180
12	IEPA PERMIT MODIFICATIONS	\$2,660																	\$2,660
13	COST ESTIMATES	\$2,280																	\$2,280
14	PROJECT MANAGEMENT	\$7,060																	\$7,060
15																			
	TOTALS	\$41,710	\$120														\$120		\$41,830
	TIME PERIOD OF PROJECT	2020	2021	2022	2023	TOTAL	EST % OF OT HRS INCLUDED ABOVE AVERAGE OVERTIME RATE PREMIUM					15%	MULTI-YEAR + OT MLTPLR & AMT						
	PERCENTAGE OF WORK TO BE PERFORMED BY YEAR	100%				100%	OT ADJUSTMENT FACTOR						1.0000						
	WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT	1.0000				1.0000													
	ESTIMATED CONTINGENCY																		
	ROUNDING																		
	TOTAL FEE	MATH CROSS CHECK IS OK													\$41,830				

## EXHIBIT C

### SRF Loan Related Contract Provisions

#### STATE REVOLVING FUND LOAN RELATED CONTRACT PROVISIONS

1. **Disadvantaged Business Firms:** The ENGINEER agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the WPC Loan Program rules. As required by the award conditions USEPA's Assistance Agreement with Illinois EPA, the ENGINEER acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.
2. **USEPA Nondiscrimination Clause:** The ENGINEER shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The ENGINEER shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the contractor to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.
3. **Records and Audits:** The ENGINEER shall be responsible for the following provisions:
  - a. Books, records, documents and other evidence directly pertinent to performance of the WPCLP loan work under this agreement shall be maintained in accordance with generally accepted Accounting Principles. The Agency or any of its authorized representatives shall have access to the books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection.
  - b. Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America.
  - c. All information and reports resulting from access to records pursuant to the above shall be disclosed to the Agency. The auditing agency shall afford the ENGINEER an opportunity for an audit exist conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report shall include the written comments, if any, of the audited parties.
  - d. Records shall be maintained and made available during performance of the project services under this agreement and for three years after the final loan closing. In addition, those records that related to any dispute pursuant to the Loan Rules Section 692.650/365.650 (Disputes) or litigation or the settlement of claims arising out of project performance or costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.
4. **Covenant Against Contingent Fees:** The professional services contractor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding or a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability

or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

5. Disbarment Under Federal Executive Order 12549 – See attached Form EPA 5700-49.
6. Schedule for Performance and Completion of Work – Professional Services shall commence upon written authorization by the City of Mattoon, Illinois, to proceed with the work, in accordance with the Agreement for Professional Services. Professional Services shall be complete upon fulfillment of the scope of services contained in the Agreement for Professional Services.





**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3062**

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Ave**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **9:00 AM** and **10:30 AM** on **July 04, 2020**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **4<sup>th</sup> of July Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)\* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

\*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Mattoon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Mattoon** regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this \_\_\_\_\_ day of \_\_\_\_\_, 2020 A.D.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
MUNICIPAL CLERK



**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3063**

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Ave**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **6:00 PM** and **7:30 PM** on **July 17, 2020**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Bagelfest Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)\* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

\*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Mattoon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Mattoon** regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this \_\_\_\_\_ day of \_\_\_\_\_, 2020 A.D.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
MUNICIPAL CLERK



**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3064**

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Ave**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **10:00 AM** and **11:00 AM** on **November 11, 2020**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Veterans Day Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)\* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

\*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Mattoon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Mattoon** regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this \_\_\_\_\_ day of \_\_\_\_\_, 2020 A.D.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
MUNICIPAL CLERK





**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3065**

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Broadway Avenue to Western Ave**;

WHEREAS, Section 4-408 of the Illinois Highway Code Authorizes the Illinois Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Broadway Avenue to Western Avenue** as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **7:00 PM** and **8:00 PM** on **December 04, 2020**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Celebrate Downtown Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)\* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Broadway Avenue to Western Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

\*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Mattoon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Mattoon** regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this \_\_\_\_\_ day of \_\_\_\_\_, 2020 A.D.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
MUNICIPAL CLERK



**City of Mattoon  
Council Decision Request**

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MEETING DATE: 02/04/2020 CDR NO: 2020-2011

SUBJECT: Consultant Design Fees – Waste Water Treatment Plant  
Transformer Relocation Project

SUBMITTAL DATE: 01/27/2020

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 01/30/2020  
Date

EXHIBITS (If applicable): Equipment Photo, Clark Dietz Proposal

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EXPENDITURE ESTIMATE: \$30,830.00	AMOUNT BUDGETED: \$0	CONTINGENCY FUNDING REQUIRED: \$30,830.00
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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the fee proposal in the amount of \$30,830.00 from Clark Dietz for the design of the Waste Water Treatment Plant (WWTP) Transformer Relocation Project.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The City had a significant flood event on April 03, 2018. The Waste Water Treatment Plant was flooded during the storm. Several parts of the plant were damaged by, or shut-down because of, the high water levels.

Plant crews and Commercial Electric completed several improvements around the plant to reduce the potential for future flood damage to electrical components. The last item remaining is to raise the elevation of the electrical transformer that feeds the primary pump station at the beginning of the treatment process. This fee proposal includes design services to construct a new transformer and switchgear at a safer elevation, and then to switch electrical feeds to new equipment.

We intend to have the construction work completed during July or August of this year during low flow conditions.



EXIST  
SWITCHGEAR

EXIST  
TRANSFORMER

PRIMARY PUMP STATION  
FLOOR ELEV = 703.19

MATCH PROP TRANSFORMER/SWITCHGEAR  
PAD TO PUMP STATION FLOOR ELEVATION

**PROFESSIONAL SERVICES AGREEMENT**

**Project Name (“Project”)**

WWTP Transformer Relocation

This Agreement is by and between

**City of Mattoon (“Client”)**

*208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938*

and

**Clark Dietz, Inc. (“Clark Dietz”)**

*125 W. Church Street  
Champaign, IL 61820*

Who agree as follows:

Client hereby engages Clark Dietz to perform the services set forth in PART I - SERVICES BY CLARK DIETZ, and Clark Dietz agrees to perform the Services for the compensation set forth in PART III - COMPENSATION. Clark Dietz shall be authorized to commence the Services upon execution of this Agreement and written or verbal authorization to proceed from Client. Client and Clark Dietz agree that this signature page, together with Parts I - IV and attachments referred to therein, constitute the entire Agreement between them relating to the Project.

**Agreed to by Client**

**Agreed to by Clark Dietz**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**PART I**  
**SERVICES BY CLARK DIETZ**

**A. Project Description**

See Attachment 1

**B. Scope**

See Attachment 1

**C. Schedule**

See Attachment 1

**D. Assumptions/Conditions**

This agreement is subject to the following assumptions/conditions:

1. This Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the location of the project.
2. Local permits for this project (street cuts, utility relocations, etc.) will be obtained by the Client with information provided by Clark Dietz. All permit fees will be paid by the Client.
3. State permits for this project will be obtained by the Client with information provided by Clark Dietz. All permit fees will be paid by the Client.
4. The assumptions listed in Attachment 1.

The tasks below can be performed for an additional fee:

1. Preparation of right-of-way or temporary construction easement drawings, descriptions or negotiation/acquisition services;
2. Preparation of assessment roles or schedules;
3. Geotechnical investigations;
4. Processing of Federal permits;
5. Contaminated site Phase I or Phase II environmental assessment investigations or remediation activities;
6. Cultural, historic, archeological, or wetland assessment investigations or remediation activities.

The list above is not all-inclusive.



**PART II**  
**CLIENT'S RESPONSIBILITIES**

Client shall, at its expense, do the following in a timely manner so as not to delay the Services:

**A. Information/Reports**

Provide Clark Dietz with reports, studies, site characterizations, regulatory decisions and similar information relating to the Services that Clark Dietz may rely upon without independent verification unless specifically identified as requiring such verification.

**B. Representative**

Designate a representative for the project who shall have the authority to transmit instructions, receive information, interpret and define Client's requirements and make decisions with respect to the Services. **The Client representative for this Agreement will be Dean Barber, Public Works Director.**

**C. Decisions**

Provide all criteria and full information as to Client's requirements for the Services and make timely decisions on matters relating to the Services.

**PART III  
COMPENSATION**

**A. Compensation**

1. Compensation to Clark Dietz for services rendered by employees working on the Project in accordance with PART I - SERVICES BY CLARK DIETZ of this Agreement will be at the hourly billing rates shown in Attachment 2, "Schedule of General Billing Rates". The total compensation authorized by this Agreement will not exceed \$30,830, and shall include the following:
  - a. Payment for outside consulting and/or professional services performed by a subconsultant will be at actual invoice cost to Clark Dietz plus ten percent for administrative costs. Clark Dietz will obtain written Client approval before authorizing these services.
  - b. Payment for expenses incurred directly on behalf of the Project at actual cost to Clark Dietz plus ten percent for administrative costs. Direct project expenses will be as defined in Attachment 2, "Schedule of Project Related Expenses".

**B. Billing and Payment**

1. Timing/Format
  - a. Invoices shall be submitted monthly for Services completed at the time of billing. Invoices shall be considered past due if not paid within 45 calendar days of the date of the invoice. Such invoices shall be prepared in a form supported by documentation required by the Client.
  - b. If payment in full is not received by Clark Dietz within 45 calendar days of the date of invoice, invoices shall bear interest at one-and-one-half (1.5) percent of the past due amount per month, which shall be calculated from the date of the invoice.
  - c. If the Client fails to make payments within 45 calendar days of the date of invoice or otherwise is in breach of this Agreement, Clark Dietz may suspend performance of services upon seven (7) calendar days' notice to the Client. Clark Dietz shall have no liability to the Client for any costs or damages as a result of suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, Clark Dietz shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Clark Dietz to resume performance.
2. Billing Records

Clark Dietz shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for 3 years after completion.

**PART IV  
STANDARD TERMS AND CONDITIONS**

1. **STANDARD OF CARE.** Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the services are performed. No warranty or guarantee, express or implied is provided, including warranties or guarantees contained in any uniform commercial code.
2. **CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Clark Dietz and Client. Clark Dietz will promptly notify Client of any perceived changes of scope in writing and the parties shall negotiate modifications to this Agreement.
3. **DELAYS.** If events beyond the control of Clark Dietz, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be extended for a period equal to the delay. In the event such delay increases the cost or time required for Clark Dietz to perform its services, Clark Dietz shall be entitled to an equitable adjustment in compensation and extension of time.
4. **TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon 30 days written notice to the other party in the event of substantial failure by the other party to perform in accordance with its obligations under this Agreement through no fault of the terminating party. Client shall pay Clark Dietz for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination.
5. **REUSE OF INSTRUMENTS OF SERVICE.** All reports, drawings, specifications, computer data, field data notes and other documents prepared by Clark Dietz as instruments of service shall remain the property of Clark Dietz. Clark Dietz shall retain all common law, statutory and other reserved rights, including the copyright thereto. Reuse of any instruments of service including electronic media, for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written authorization or adaptation by Clark Dietz for the specific purpose intended, shall be at Client's sole risk.
6. **ELECTRONIC MEDIA.** In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by Clark Dietz, the Client agrees that all such electronic files are instruments of service of Clark Dietz, who shall be deemed the author, and shall retain all common law, statutory law and other rights, without limitation, including copyrights.  
  
The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The Client agrees not to transfer these electronic files to others without the prior written consent of Clark Dietz. The Client further agrees that Clark Dietz shall have no responsibility or liability to Client or others for any changes made by anyone other than Clark Dietz or for any reuse of the electronic files without the prior written consent of Clark Dietz.  
  
Any changes to the electronic specifications by either the Client or Clark Dietz are subject to review and acceptance by the other party. If Clark Dietz is required to expend additional effort to incorporate changes to the electronic file specifications made by the Client, these efforts shall be compensated for as Additional Services.  
  
In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Clark Dietz, its officers, directors, employees and subconsultants (collectively, Clark Dietz) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than Clark Dietz or from any use or reuse of the electronic files without the prior written consent of Clark Dietz.  
  
The Client is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by Clark Dietz and electronic files, the signed or sealed hard-copy construction documents shall govern.
7. **OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by Clark Dietz is supplied for the general guidance of the Client only. Since Clark Dietz has no control over competitive bidding or market conditions, Clark Dietz cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
8. **SAFETY.** Clark Dietz specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Clark Dietz employees.
9. **RELATIONSHIP WITH CONTRACTORS.** Clark Dietz shall serve as Client's professional representative for the services and may make recommendations to Client concerning actions relating to Client's contractors. Clark Dietz specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client's contractors.
10. **THIRD PARTY CLAIMS.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Clark Dietz. Clark Dietz's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Clark Dietz because of this Agreement or the performance or nonperformance of services hereunder. The Client and Clark Dietz agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

11. MODIFICATION. This Agreement, upon execution by both parties hereto, can be modified only by a written instrument signed by both parties.
12. PROPRIETARY INFORMATION. Information relating to the Project, unless in the public domain, shall be kept confidential by Clark Dietz and shall not be made available to third parties without written consent of Client, unless so required by court order.
13. INSURANCE. Clark Dietz will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with legal, and Clark Dietz business requirements. Certificates evidencing such coverage will be provided to Client upon request. For projects involving construction, Client agrees to require its construction contractor, if any, to include Clark Dietz as an additional insured on its commercial general liability policy relating to the Project, and such coverages shall be primary.
14. INDEMNITIES. Clark Dietz agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees against all damages, liabilities or costs, to the extent caused by Clark Dietz' negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom Clark Dietz is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Clark Dietz, its officers, directors, employees and subconsultants against all damages, liabilities or costs, to the extent caused by the Client's negligent acts in connection with the Project and that of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor Clark Dietz shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.
15. LIMITATIONS OF LIABILITY. In recognition of the relative risks and benefits of the Project to both the Client and Clark Dietz, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of Clark Dietz and their officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of Clark Dietz and their officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed Clark Dietz's total fee for services rendered on this Project, or \$ *(insert amount)* , whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.
16. CONSEQUENTIAL DAMAGES. Notwithstanding any other provision of this agreement, and to the fullest extent permitted by law, neither the Client nor Clark Dietz, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and Clark Dietz shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
17. ACCESS. Client shall provide Clark Dietz safe access to the project site necessary for the performance of the services.
18. ASSIGNMENT. The rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and insure to the benefit of any permitted assigns.
19. HAZARDOUS MATERIALS. Clark Dietz and Clark Dietz' consultants shall have no responsibility for discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances. If required by law, the client shall accomplish all necessary inspections and testing to determine the type and extent, if any, of hazardous materials at the project site. Prior to the start of services, or at the earliest time such information is learned, it shall be the duty of the Client to advise Clark Dietz (in writing) of any known or suspected hazardous materials. Removal and proper disposal of all hazardous materials shall be the responsibility of the Client.
20. REMODELING AND RENOVATION. For Clark Dietz' services provided to assist the Client in making changes to an existing facility, the Client shall furnish documentation and information upon which Clark Dietz may rely for its accuracy and completeness. Unless specifically authorized or confirmed in writing by the Client, Clark Dietz shall not be required to perform or have others perform destructive testing or to investigate concealed or unknown conditions. The Client shall indemnify and hold harmless Clark Dietz, Clark Dietz' consultants, and their employees from and against claims, damages, losses and expenses which arise as a result of documentation and information furnished by the Client.
21. CLIENT'S CONSULTANTS. Contracts between the Client and other consultants retained by Client for the Project shall require the consultants to coordinate their drawings and other instruments of service with those of Clark Dietz and to advise Clark Dietz of any potential conflict. Clark Dietz shall have no responsibility for the components of the project designed by the Client's consultants. The Client shall indemnify and hold harmless Clark Dietz, Clark Dietz' consultants and their employees from and against claims, damages, losses and expenses arising out of services performed for this project by other consultants of the Client.
22. NO WAIVER. No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate another section of this Agreement or operate as a waiver of any future default, whether like or different in character.

23. SEVERABILITY. The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
24. STATUTE OF LIMITATION. To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project Completion.
25. DISPUTE RESOLUTION. In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, Clark Dietz and the Client agree to attempt to resolve such disputes in the following manner: First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal nonbinding mediation conducted in accordance with rules and procedures to be agreed upon by the parties.



January 24, 2020

Mr. Dean Barber  
Public Works Director  
City of Mattoon  
208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938

Re: RFP Response  
WWTP Transformer Relocation

Dear Mr. Barber:

On behalf of Clark Dietz, I want to thank you for the opportunity to respond to your request for proposal for a WWTP Transformer Relocation. We are pleased to have another opportunity to work with you and the wastewater plant staff on this design project.

This letter proposal summarizes our understanding, project approach and scope, our team, and our proposed schedule. The breakdown of our fee estimate by task and personnel is attached. Based on our previous work with you, we are not providing a “full” proposal including our qualifications. If, however, you would like references or additional information please let me know and I will forward those to you.

## Project Understanding

The City of Mattoon owns and operates a wastewater treatment plant (WWTP), which discharges to Kickapoo Creek under NPDES Permit No. IL0029831. The plant has experienced flooding over the years including as recently as 1/11/2020. Due to their elevation, the existing transformer and switchgear at the Primary Pump Building are subject to flooding during these times. Flooding of this equipment causes the primary pump station to shut down.

This project will replace the existing transformer and switchgear to a nearby location at a higher elevation. This will include extension or relocation of existing conduits with new conduits. The existing feeders will be replaced, if needed. A new elevated pad will be poured at elevation 703.19+ for installation of new switchgear and transformer. Construction sequencing will be prepared to limit the plant shutdown to 8 hours during low flow (<3.0 MGD).

## Design Considerations

- Clark Dietz will review existing 100-year flood elevations for the area and adjust the new pad elevation if needed. The minimum elevation will be 703.19.
- Clark Dietz will review the existing equipment sizing and discuss any changes recommended with the City.
- Simply elevating the equipment versus site grading with additional fill will be considered and presented to the City.



## Project Schedule

We understand that the City would like construction in July and August this year. Therefore, we propose the following approximate schedule. Clark Dietz has the staff availability to complete the scope described herein within the timeframe required by the City, pending a timely scheduling of the notice to proceed and a kickoff meeting.

January 24, 2020	Proposal Submitted
February 3, 2020	Agreement finalized Field survey and kickoff meeting Engineering design work
February 25, 2020	90% Design Submitted to the City
March 3, 2020	Receive City Comments Update and finalize design documents to incorporate review comments from the City
March 10, 2020	Provide final design documents to the City. Advertise for Bids
March 31, 2020	Bid Opening (21 day bid period)
Early April	Contractor selected
May 1, 2020	Shop drawings submitted
May 11, 2020	Shop drawings approved
August 3, 2020	Equipment delivered
August 2020	Equipment installed

The above schedule is likely the best-case scenario for major electrical equipment being purchased by the contractor and allows construction according to the City's schedule. Equipment procurement by the City is another option and could take 4 to 6 weeks off of the above-noted equipment delivery schedule. However, this will increase the engineering fee if procurement bid documents are prepared and an Owner-furnished equipment specification is included.

## Project Approach

Clark Dietz will visit the site to survey and gather all the information needed. Design engineering work will include reviewing information for electrical equipment, preparing technical specifications and front-end documents (EJCDC format similar to other recent projects), and preparing plans. IEPA construction permits are not required with equipment replacements.

The only task that we anticipated for Bidding and Construction Phases is reviewing electrical equipment submittals.

## Project Administration

- **Kickoff Meeting.** Clark Dietz will meet with City staff to finalize project requirements, discuss information that is needed, determine preferences, details of the bidding schedule, and other assumptions and requirements of the project.
- **Monthly Status Reports.** A monthly status report will be included with Clark Dietz's monthly invoice.

## Engineering Design

- **Field Surveys, Data Collection, Information Review** The recommended data for determining design criteria are described below.
  - Any proposed changes to the electrical loads for this equipment



- Information on previous failures or repairs to the equipment that may need to be addressed in the design.
- **Design Phase Deliverables.** Due to the condensed schedule and nature of the design, we recommend preparing and submitting design documents to the City at 90% level and final in lieu of the traditional 30-60-90% or 50%-90% submittals. Given the shortened time frame and getting questions answered from the City during the Kickoff meeting, we believe that this will be the most efficient.
  - 90% Design Documents will include: 90% drawings, front end specifications based on EJCDC documents, technical specifications, and a preliminary opinion of probable costs.
  - Final Design Documents: Final drawings and specifications will be prepared based on City's review comments from the 90% submittal.

## Assumptions

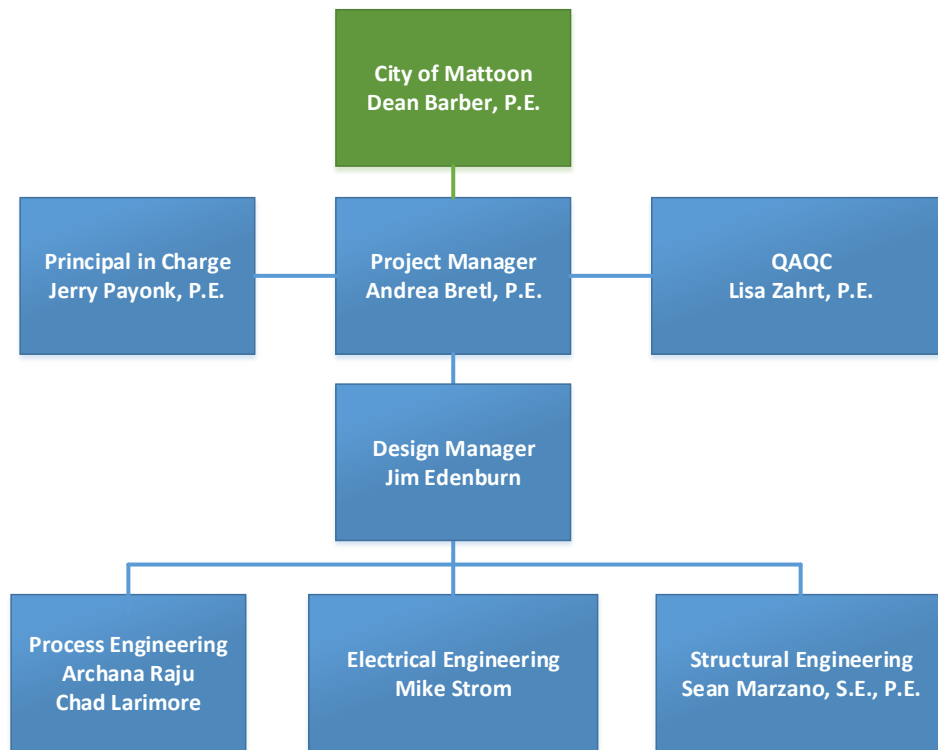
We made the following assumptions in the preparation of this proposal and fee estimate.

- Front end documents for the Project Manual will be prepared based on 2018 EJCDC Construction Documents. City's input will be required to complete these documents.
- This scope and fee estimate do not include preparing documentation or specifications that would be necessary to meeting SRF or other loan requirements.
- Structural requirements will be discussed in our documents, however no geotechnical work will be coordinated or analyzed as part of the design work.
- No on-site construction observation was assumed.
- Neither procurement bid documents nor Owner-furnished equipment specifications were assumed.

## Project Team

Our team is comprised of engineers and technicians who have a wide variety of experience at wastewater treatment plants in general and large equipment additions and electrical gear. The following is the organization chart that shows the team for this project. Four the kickoff meeting and any follow-up meetings with the City, we have assumed that our electrical designer, Mike Strom, and our design manager, Jim Edenburn will attend.





## Project Fee

The total not-to-exceed fee for this scope is \$30,830. A breakdown of the hours and fee associated with each of these scope items is attached.

We appreciate this opportunity and look forward to working with you on this project.

Sincerely,

Clark Dietz, Inc.

Andrea W. Bretl, P.E.  
Project Manager

Transformer Relocation Scope  
City of Mattoon  
Fee Estimate - Not to Exceed  
24-Jan-20

	LZ	AWB	SMM	JLE	MLS	AR	CWL	Expenses	Task Total
	Electrical QA/QC P-5	Project Manager P-5	Structural Engineer P-5	Design Manager T-5	Electrical Designer T-5	Project Engineer P-2	Engr/ Tech T-4		
<b>Project Administration</b>									<b>\$2,820</b>
Monthly Status Reports		2							\$350
Kickoff Meeting and Equipment Survey				8	8			\$70	\$2,470
<b>Field Surveys, Data Collection, Information Review</b>									<b>\$2,090</b>
Field surveys							8	\$70	\$1,190
Load Calculations					2				\$300
Equipment sizing and selection					4				\$600
<b>90% Design</b>									<b>\$22,110</b>
Prepare 90% Drawings			8	8	40		16		\$10,840
Prepare 90% Technical specifications		2	8		20				\$4,750
Prepare Front End specifications		2				16			\$2,350
Prepare Preliminary Opinion of Probable Costs				2	4				\$900
QA/QC of Design Documents	8			4					\$2,000
Meeting with City to discuss and receive final comments				4	4			\$70	\$1,270
<b>Final Design Documents</b>									<b>\$2,260</b>
Finalize Construction Drawings					8		4		\$1,760
Finalize Construction Specifications						2			\$250
Submittal final construction documents to the City						2			\$250
<b>Construction Phase Services</b>									<b>\$1,550</b>
Review shop drawings for Electrical equipment		2			8				\$1,550
<b>TOTAL HOURS</b>	8	8	16	26	98	20	28		
<b>RATE/HR - CDI</b>	\$175	\$175	\$175	\$150	\$150	\$125	\$140		
<b>TOTAL COST</b>	\$1,400	\$1,400	\$2,800	\$3,900	\$14,700	\$2,500	\$3,920	\$210	<b>\$30,830</b>

## SCHEDULE OF GENERAL BILLING RATES

CLARK DIETZ, INC.

January 1, 2020

<u>TITLE</u>	<u>HOURLY RATE</u>
Principal	\$240.00
Engineer 8	225.00
Engineer 7	205.00
Engineer 6	195.00
Engineer 5	175.00
Engineer 4	155.00
Engineer 3	140.00
Engineer 2	125.00
Engineer 1	115.00
Technician 5	150.00
Technician 4	140.00
Technician 3	120.00
Technician 2	100.00
Technician 1	90.00
Clerical	90.00

Notes:

The rates in this schedule will be reviewed and adjusted as necessary but not sooner than six months after the date listed above. Rates include actual salaries or wages paid to employees of Clark Dietz plus payroll taxes, FICA, Worker's Compensation insurance, other customary and mandatory benefits, and overhead and profit. All project related expenses and subconsultants will be billed at 110% of actual cost to cover handling and administrative expenses.

## SCHEDULE OF PROJECT RELATED EXPENSES

CLARK DIETZ INC.

January 1, 2020

Vehicles		
Autos		\$65.00/day or \$0.58/mile (per agreement)
Field Vehicles		\$65.00/day or \$0.58/mile (per agreement)
Survey Van		\$80.00/day or \$0.75/mile (per agreement)
Robotic Survey Equipment		\$20.00/hour
GPS Survey Equipment		\$30.00/hour
Nuclear Soils Compaction Gauge		\$50.00/day
CADD Usage		\$20.00/hour
Drone Usage		\$35.00/hour
Regular Format Copies* (8.5"x11" or 11"x17")		\$0.10/copy
Color Copies* (8.5"x11")		\$0.50/copy
Color Copies* (11"x17")		\$1.50/copy
Large Format Plotting and/or Copying*		
(12"x18")		\$0.50/sheet
(22"x34" or 24"x36")		\$1.75/sheet
(30"x42")		\$2.50/sheet
(36"x48")		\$3.00/sheet
Large Format Scanning*		
(12"x18")		\$.30/sheet
(22"x34" or 24"x36")		\$1.00/sheet
(30"x42")		\$1.50/sheet
(36"x48")		\$2.00/sheet
Hotels & Motels	}	At Cost
Meals		
Federal Express & UPS		
Public Transportation		
Film and Development Supplies		

## Notes:

The rates in this schedule are subject to review and will be adjusted as necessary, but not sooner than six months after the date listed above. Certain rates listed with \* are for in-house production. Larger quantities will be sent to an outside vendor. All project related expenses and subconsultants will be billed at 110% of actual costs to cover handling and administrative expenses.



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**CITY OF MATTOON, ILLINOIS**

**ORDINANCE NO. 2020-5426**

**AN ORDINANCE AMENDING THE PURCHASING POLICIES & PROCEDURES AND  
PETTY CASH IN THE CITY OF MATTOON CODE OF ORDINANCES**

**WHEREAS**, the Purchasing Policies and Procedures for the City of Mattoon are contained in Section 35.15 thru Section 35.29 of the City of Mattoon Code of Ordinances; and

**WHEREAS**, the Policies and Procedures are based, in part, on the purchasing requirements for municipalities in Title 65 of the Illinois Compiled Statutes (ILCS) Section 5, also known as the Illinois Municipal Code, Article 8 Finance, Division 9 Purchasing and Public Works Contracts in Municipalities of less than 500,000 (population), and

**WHEREAS**, said Title 65 ILCS/5.8.9 was amended on August 25, 2017 to increase the requirement for competitive bidding of public improvements for municipalities of less than 500,000 population from \$20,000.00 to \$25,000.00, and

**WHEREAS**, the City of Mattoon wishes to modify portions of said Purchasing Policies and Procedures in Chapter 35 of the Mattoon Code of Ordinances to match said competitive bidding requirements in Title 65 ILCS/5.8.9.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon that:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** **Section 35.18** is hereby amended as follows:

**PURCHASING POLICIES & PROCEDURES**

**§35.18 PURCHASE AUTHORITY**

(A) In general, all supplies, materials, equipment and contractual/professional services required for operational efficiency will have been included in the annual Budget.

(B) Purchase of same as required during the fiscal year shall proceed in accordance with these procedures upon approval of the annual Budget by the City Council.

(C) Department Directors may authorize purchases, as identified in the operating budget, up to \$9,999.99. The City Administrator, or his/her designee, must approve all purchases in excess of \$10,000. Purchases in excess of ~~\$20,000~~ **\$25,000** require City Council approval.

(D) Each department director of the City shall be responsible for its own department's purchasing needs in strict compliance with the procedures set forth herein.

(E) The City Administrator, or his/her designee, is responsible for determining if an item is budgeted, if adequate funds are available and if the proper purchasing procedures have been followed.

(F) If a budgeted expenditure is to be financed by an anticipated grant, the expenditure shall not be authorized until the grant is actually received or the City Council has authorized an agreement that assures reimbursement.

(G) Contracts for a public improvement or for the maintenance of the public property of the municipality that will exceed ~~\$20,000~~ **\$25,000** may only be authorized by a contract let to the lowest responsible bidder after advertising for bids. The specifications for such contracts shall be formally approved by the City Council before the contract is advertised for bids. The City Council may waive the bidding process when deemed necessary.

(H) Procurements of supplies and services need not be formally advertised for bids, but Departmental Directors shall endeavor to locally shop the procurement, choose from a pre-approved vendor list and assure that the municipality is receiving the best value for its expenditures.

(I) Department Directors may authorize expenditures exceeding individual line item amounts in the approved budget with the prior approval of the City Administrator. A formal budget amendment with City Council approval at a regular or special meeting, at the time of the transaction or by the end of the fiscal year, shall be required in all of the following circumstances:

- (1) For any deviation that would increase the number of full or part-time positions authorized by the budget;
- (2) For any deviation from the approved budget that will exceed the “bottom line” established for total departmental expenditures;
- (3) For any deviation from the approved budget that will transfer money between funds; and,
- (4) For expenditures valued greater than ~~\$20,000~~ **\$25,000**, regardless if the project or program has been authorized in the approved budget.

(J) Procurements shall NOT be broken up into less expensive transactions to avoid the expenditure approval limitations prescribed by this policy.

**Section 3. Amendments.** Section 35.21 is hereby amended as follows:

### **§35.21 PURCHASING PROCEDURES**

(A). Purchases less than \$5,000

- (1) Purchases in this category can best be described as those day to day purchases needed to perform a job or service.
- (2) Department directors are responsible for the purchases made by personnel within their department. They may delegate this purchasing authority to subordinates, but still bear responsibility that these procedures are followed.
- (3) Although day to day purchasing will be done without prior approval, the responsibility still exists for making the most economical purchases. Spot price checks and surveys must

be made from time to time to insure that the price being paid is the best price available and that the quality is the best that is required.

(4) Day to day purchasing shall be made through that vendor who offers the best usable product at the lowest price. Also, accepting deliveries shall rate preference over picking up where no delivery charges are involved and there is no immediate need for the item.

(5) Invoices are forwarded to the Finance Department with account code, initials and date for processing.

(B). Purchases in excess of \$5,000 but less than \$10,000

(1) Every effort shall be taken to secure at least three quotations before deciding on a suggested vendor. The requesting department shall secure the quotations themselves.

(2) In the event that a department director feels that a purchase under this category should be made from one certain vendor rather than through quotations, he/she should submit a memo to the City Administrator stating the reasons for the certain vendor preference.

(C). Purchases in Excess of \$10,000

(1) All paperwork for such purchases must be approved by signature of the City Administrator or his/her designee.

(2) All other general purchasing policies will apply.

(D). Purchases in Excess of ~~\$20,000~~ \$25,000

(1) City ordinance requires that all purchases made from one vendor for the particular item or like types of items exceeding a cost of ~~\$20,000~~ \$25,000 must be accomplished through formal bidding procedures or by a bid waiver approved by the City Council. The splitting of a purchase into two or more purchase orders for the purpose of avoiding the bidding process is not allowed.

(2) In certain circumstances it may be felt by the department director and/or City Administrator that the best interests of the City would be served by a purchase from one particular vendor despite the amount of the purchase being in excess of ~~\$20,000~~ \$25,000. In such case, a request to waive competitive bidding must be submitted to the City Council for their consideration and approval.

(3) If it is found that an emergency condition exists and a purchase in excess of ~~\$20,000~~ \$25,000 must be made to remedy the emergency condition, the department director may make such purchase if verbally authorized by the City Administrator. The department director must report the purchase to the City Administration by memorandum as expeditiously as possible relating the full facts concerning the emergency and the costs incurred. A report shall then be sent to the City Council for their action as may be required. An emergency condition is described as a condition where the health and/or welfare of the City or its residents are affected.



(E). Petty Cash

(1) Petty cash drawers are maintained by the City at the City Clerk's Office (~~(\$100.00)~~(\$200.00), Police Department (~~(\$100.00)~~(\$300), Cemetery Office (~~(\$100.00)~~) and Finance Department (~~(\$100.00)~~(\$300.00) for the purpose of reimbursing incidental costs incurred for City operations.

(2) The Finance Department's cash drawer maintains a cash balance of \$400.00 for the sole purpose of making change for transactions at the cash register. This drawer is balanced daily as part of the end of the day close process.

(3) Petty cash funds will be used primarily to reimburse employees for incidental expenses associated with bona fide City operations. Advances may be requested upon the approval of the department director.

(4) All requests for petty cash reimbursement must be submitted with appropriate receipts and documentation supporting the amount of the request. All requested information must be completed prior to making any disbursements including date of request, payee, account number to be charged, amount due, signature of requestor and a description of the nature of the expense.

(5) Unless otherwise authorized by the City Administrator or his/her designee, petty cash reimbursements shall be limited to no more than \$50 per request. Separate requests for one purchase exceeding \$50 will not be accepted.

(6) Responsibility for the safety, security and proper control of each petty cash drawer rests with the head of the department to which the drawer is assigned. Each department director may assign the day to day duties of petty cash administration to an appropriate custodian. All reimbursements made by the petty cash custodian must be dated and include the initials of the custodian disbursing the funds. Advances should be clearly marked on the request and marked out and revised to the correct total once the proper change is returned with the receipt.

(7) When the balance of the drawer is getting low, the designated custodian shall prepare a reconciliation of the petty cash fund providing a count of cash currently in the box as well as a detailed listing of petty cash reimbursement slips received. Any discrepancies must be documented and reported to the Treasurer.

(8) Unannounced audits of petty cash drawers may be made at any time by the Treasurer or his/her designee.

(F). Declared Emergency Purchases

If an "emergency" has been declared by the Mayor, the following guidelines will be observed:

(1) Any employee designed by their Department director may make purchases up to \$500 in estimated cost;

(2) Those emergency purchases with an estimated costs of \$500 to \$1,000 require the verbal approval of the Department director or a designee prior to expenditure;

(3) Those emergency purchases with an estimated cost of \$1,000 to \$10,000 for goods and services and up to ~~\$20,000~~ **\$25,000** for Public Works construction or MFT funded projects require the verbal approval of the City Administrator or a designee prior to expenditure;

(4) Those purchases in excess of \$10,000 for goods and services and ~~\$20,000~~ **\$25,000** for Public Works construction or MFT funded projects; the City Administrator is required to ask the Mayor for approval prior to expenditure. If the Mayor is unavailable, the Administrator will be authorized to enter into an emergency purchase with follow-up notification to the Mayor and City Council.

**Section 4. Amendments.** Section 35.22 is hereby amended as follows:

**§35.22 JOINT PURCHASING**

(A) It should be duly noted that joint purchasing should be encouraged whenever possible.

(B) Certain items are annually let for bids by the Procurement Division of the State of Illinois. Any unit of government in the state may avail themselves of these bid prices. Purchasing through State Purchasing may satisfy the requirements for bidding even though the purchases may be in excess of ~~\$20,000~~ **\$25,000**. Purchases in excess of ~~\$20,000~~ **\$25,000** require City Council approval.

**Section 5.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 6.** This ordinance shall be effective upon its approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by \_\_\_\_\_ seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by a roll call vote as follows:

AYES (Names): \_\_\_\_\_

\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of February, 2020.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2020.



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Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

## MUNICIPALITIES

### (65 ILCS 5/) Illinois Municipal Code.

(65 ILCS 5/Art. 8 Div. 9 heading)

DIVISION 9. PURCHASING AND PUBLIC  
WORKS CONTRACTS IN MUNICIPALITIES  
OF LESS THAN 500,000

(65 ILCS 5/8-9-1) (from Ch. 24, par. 8-9-1)

Sec. 8-9-1. In municipalities of less than 500,000 except as otherwise provided in Articles 4 and 5 any work or other public improvement which is not to be paid for in whole or in part by special assessment or special taxation, when the expense thereof will exceed \$25,000, shall be constructed either (1) by a contract let to the lowest responsible bidder after advertising for bids, in the manner prescribed by ordinance, except that any such contract may be entered into by the proper officers without advertising for bids, if authorized by a vote of two-thirds of all the aldermen or trustees then holding office; or (2) in the following manner, if authorized by a vote of two-thirds of all the aldermen or trustees then holding office, to-wit: the commissioner of public works or other proper officers to be designated by ordinance, shall superintend and cause to be carried out the construction of the work or other public improvement and shall employ exclusively for the performance of all manual labor thereon, laborers and artisans whom the municipality shall pay by the day or hour; and all material of the value of \$25,000 and upward used in the construction of the work or other public improvement, shall be purchased by contract let to the lowest responsible bidder in the manner to be prescribed by ordinance. However, nothing contained in this section shall apply to any contract by a city, village or incorporated town with the federal government or any agency thereof.

In every city which has adopted Division 1 of Article 10, every such laborer or artisan shall be certified by the civil service commission to the commissioner of public works or other proper officers, in accordance with the requirement of that division.

In municipalities of 500,000 or more population the letting of contracts for work or other public improvements of the character described in this section shall be governed by the provisions of Division 10 of this Article 8.  
(Source: P.A. 100-338, eff. 8-25-17.)

(65 ILCS 5/8-9-2) (from Ch. 24, par. 8-9-2)

Sec. 8-9-2. (a) In municipalities of less than 500,000 population, the corporate authorities may provide by ordinance that all supplies needed for use of the municipality shall be furnished by contract, let to the lowest bidder.

In municipalities of more than 500,000 population the provisions of Division 10 of this Article 8 shall apply to and govern the purchase of supplies.

The provisions of this Section are subject to any contrary provisions contained in "An Act concerning the use of Illinois mined coal in certain plants and institutions", filed July 13, 1937, as heretofore and hereafter amended.

(b) The corporate authorities of a municipality may by ordinance provide that contracts to provide goods and services to the municipality contain a provision requiring the contractor and its affiliates to collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois Use Tax Act, and municipal use tax on all sales of tangible personal property into the municipality in accordance with a municipal ordinance authorized by Section 8-11-6 or 8-11-1.5, during the term of the contract or for some other specified period, regardless of whether the contractor or affiliate is a "retailer maintaining a place of business within this State" as defined in Section 2 of the Use Tax Act. The provision may state that if the requirement is not met, the contract may be terminated by the municipality, and the contractor may be subject to such other penalties or the exercise of such remedies as may be stated in the contract or the ordinance adopted under this Section. An ordinance adopted under this Section may contain exceptions for emergencies or other circumstances when the exception is in the best interest of the public. For purposes of this Section, the term "affiliate" means any entity that (1) directly, indirectly, or constructively controls another entity, (2) is directly, indirectly, or constructively controlled by another entity, or (3) is subject to the control of a common entity. For purposes of this subsection (b), an entity controls another entity if it owns, directly or individually, more than 10% of the voting securities of that entity. As used in this subsection (b), the term "voting security" means a security that (1) confers upon the holder the right to vote for the election of members of the board of directors or similar governing body of the business or (2) is convertible into, or entitles the holder to receive upon its exercise, a security that confers such a right to vote. A general partnership interest is a voting security.  
(Source: P.A. 93-25, eff. 6-20-03.)

(65 ILCS 5/8-9-3) (from Ch. 24, par. 8-9-3)

Sec. 8-9-3. In the event of a conflict between the application of this Division 9 of Article 8 and the application of "An Act concerning municipalities, counties and other political subdivisions", enacted by the 85th General Assembly, the provisions of "An Act concerning municipalities, counties and other political subdivisions" shall prevail.  
(Source: P.A. 85-854.)

(65 ILCS 5/8-9-4)

Sec. 8-9-4. Long-term contracts. Any municipality may enter

into a long-term energy contract, even if the length of the contract would exceed the term of office of the corporate authorities that approved the contract.

(Source: P.A. 93-58, eff. 1-1-04.)

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**City of Mattoon  
Council Decision Request**

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MEETING DATE: 02/04/2020 CDR NO: 2020-2012

SUBJECT: Bid Award – Sarah Bush Re-chlorination Project

SUBMITTAL DATE: 01/29/2020

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator                      01/30/2020  
Date

EXHIBITS (If applicable): Curry Construction Bid

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$328,643.00	BUDGETED: \$340,000.00	REQUIRED: \$0

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to accept the bid in the amount of \$328,643.00 from Curry Construction for the Sarah Bush Re-chlorination Project.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

A bid opening was held on Wednesday, January 29. The following results were received:

Curry Construction (Mattoon)	\$328,643.00
Korte & Luitjohan (Highland)	\$378,039.00
Plocher Construction (Highland)	\$468,900.00
Estimate (CMT)	\$420,000.00

This project includes the addition of Chlorine and Ammonia Feed Systems at our potable water pump station and ground storage tank at Sarah Bush. This will give us the ability to boost the chlorine levels in the water used by Sarah Bush. We will also be able to pump re-chlorinated water back into the system to raise the chlorine levels on the entire northeast side of our service area.

The work is scheduled to be complete by the end of July. This project is being paid from Water Funds.

**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

***City of Mattoon, City Clerk's Office***  
***208 N. 19<sup>th</sup> Street, Mattoon, IL 61938***

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum, Date</u>
<u>1</u>	<u>1/7/2020</u>
<u>2</u>	<u>1/22/2020</u>
_____	_____

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, if any, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.



- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### **ARTICLE 4 – BIDDER'S CERTIFICATION**

##### **4.01 Bidder certifies that:**

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

Curry  
Coast

- 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
- 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**ARTICLE 5 – BASIS OF BID**

Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Total Lump Sum Bid Amount \$ 328,643.<sup>00</sup>

In writing THREE HUNDRED TWENTY-EIGHT THOUSAND SIX HUNDRED FORTY-THREE DOLLARS & NO CENTS

(Payment under Total Lump Bid Amount shall include all contract Work including allowances)

**ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement and Supplementary Conditions as to liquidated damages.

**ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
  - A. 00410 Bid Form
  - B. 00430 Bid Bond (or other Bid Security)
  - C. 00435 Proposed Product Substitutions (if any)

**ARTICLE 8 – DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

REST OF PAGE LEFT BLANK INTENTIONALLY

ARTICLE 9 – BID SUBMITTAL

BIDDER: [Indicate correct name of bidding entity]

Curry Construction, Inc.

By:

[Signature]

Beth Arndt

[Printed name]

Beth Arndt

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

[Signature]

Alycia Cobble

[Printed name]

Alycia Cobble

Title:

Submittal Date:

Address for giving notices:

1009 North Route 45

Mattoon, IL 61938

Telephone Number:

217-234-2250

Fax Number:

∅

Contact Name and e-mail address:

Mike Heuerman

estimating@currycon.com

Bidder's License No.:

(where applicable)



**City of Mattoon  
Council Decision Request**

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MEETING DATE: 02/04/2020      CDR NO: 2020-2013

SUBJECT:                              Plans and Specifications for Phase 3 of the Marshall Ave  
Reconstruction Project

SUBMITTAL DATE:                      01/29/2020

SUBMITTED BY:                        Dean Barber, Public Works Director

APPROVED FOR                        Kyle Gill,    01/30/2020  
COUNCIL AGENDA:                      City Administrator                                      Date

EXHIBITS (If applicable):          Plans and Specifications are available in the City Clerk’s Office for  
Public Viewing.

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: N/A	BUDGETED: N/A	REQUIRED: N/A

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED  
IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the Plans and Specifications for Phase 3 of the Marshall Avenue  
Reconstruction Project.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

This phase of the project includes the reconstruction of Marshall Avenue from 14<sup>th</sup> Street to 17<sup>th</sup> Street. The work includes the construction of dedicated storm sewers, full pavement removal and replacement, new driveways, new ADA ramps, and patching of the existing sidewalks.

The street will be closed during construction. Residents will have access via the alleys behind their residences during construction.

The bid opening is March 06. The work is expected to be completed this fall.

The project is being paid from City MFT Funds and Federal STU Funds.



**City of Mattoon  
Council Decision Request**

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MEETING DATE: 02/04/2020 CDR NO: 2020-2014

SUBJECT: Plans and Specifications for Phase 1 of the Bike Trail Expansion Project

SUBMITTAL DATE: 01/29/2020

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 01/30/2020  
Date

EXHIBITS (If applicable): Plans and Specifications are available in the City Clerk's Office for Public Viewing.

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EXPENDITURE ESTIMATE: N/A	AMOUNT BUDGETED: N/A	CONTINGENCY FUNDING REQUIRED: N/A
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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the Plans and Specifications for Phase 1 of the Bike Trail Expansion Project.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

This phase of the project includes the following items:

- Resurfacing of the existing aggregate bike trail from Logan Street in Mattoon to ‘E’ Street in Charleston.
- Striping and signage improvements on the existing bike trail from 10<sup>th</sup> Street to Logan Street in Mattoon.
- Striping and signage improvements on the existing bike trail from ‘E’ Street to 14<sup>th</sup> Street in Charleston.
- Striping and signage on 6<sup>th</sup> & 7<sup>th</sup> Streets in Charleston from the existing bike trail to EIU.

The bid opening is March 06. The work is expected to be completed this fall.

The project is being paid from City Capital Project Funds and a Federal ITEP Grant.





**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2020-1733**

**A SPECIAL ORDINANCE DECLARING PERSONAL PROPERTY OWNED BY THE MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL OF THE PROPERTY**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:**

**Section 1.** Supplies and equipment identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of, the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

**Section 2.** The City of Mattoon, Illinois does not express any warranty or imply any statement of condition of this surplus property. The Department Heads are hereby authorized to administratively sell by the most advantageous means and to negotiate the conditions for the sale, recycle, or other disposition of the property without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property.

**Section 3.** The Mayor and City Clerk are authorized and directed to execute any documents necessary to complete the sale or disposal of the property.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2020.

## EXHIBIT A

Make	Model Name	Model Number	Serial Number
APC	Back-UPS ES	BE550R	3B0712X36286
Conext	Battery Back Up 300		1C0011S28746
Dell	OptiPlex	9010	6CQH8Y1
Epson		WF-2530	QJZY325252
Linksys/Cisco	Gigabit 5-Port Wokgroup Switch	EG005W	RDU30H500046
Conext	Battery Back UP 500		1C0126S62727
Dell	OptiPlex	7010	4ZXRfZ1
Dell	OptiPlex	755	GCWS4K1
Dell	OptiPlex	9010 AIO	GXCKYV1
Dell	OptiPlex	7010	7471CY1
Dell	OptiPlex	7010	7472CY1
Dell	OptiPlex	9010	6CRJ8Y1
Dell	OptiPlex	9010	6CPK8Y1
Dell	Precision	T3600	HNWXNW1
Dell	Precision	T3600	HNWWNW1
Dell	OptiPlex	9010	6CPJ8Y1
Dell	OptiPlex	9010	6CNJ8Y1
Dell	OptiPlex	780	6CLCBP1
Dell	OptiPlex	760	22RM5J1
Dell	OptiPlex	9010	C6SH8Y1
Dell	OptiPlex	9010	6CNH8Y1
Dell	OptiPlex	9010	6CQK8Y1
Dell	OptiPlex	9010	6CPH8Y1
Dell	OptiPlex	9010	6CRH8Y1
Dell	OptiPlex	990	3R22LS1
Dell	OptiPlex	990	3R22LS1
Dell	Precision	T3600	HNWYNW1
Dell	OptiPlex	7010	DRSWSW1
TrippLite	Internet525U	AGBC525LP3USB	9335AI0BC460701739
Energizer		ER-HM450	0315U30726
APC	Back-UPS	ES 550	AB0352145628

### Surplus Scott Air Bottles

MFD #	Model #	Serial #	Year of Manufacture
94	10009671	OK380648	2010
95	10009671	OK380565	2010
96	10009671	OK380568	2010
97	10009671	OK380642	2010
98	10009671	OK380531	2010
99	10009671	OK380541	2010
100	10009671	OK380671	2010
101	10009671	OK380640	2010
102	10009671	OK380663	2010
103	10009671	OK380550	2010
105	10009671	OK380535	2010
106	10009671	OK380629	2010
108	10009671	OK380571	2010
109	10009671	OK380654	2010

112	10009671	OK380707	2010
113	10009671	OK380647	2010
115	10009671	OK424877	2011
116	10009671	OK424870	2011
117	10009671	OK424864	2011
118	10009671	OK424833	2011
119	10009671	OK424759	2011
120	10009671	OK424879	2011

#### **Surplus Scott 4.5 Air Packs**

40	0511042181
41	0511042178
42	0511042206
43	0511042167
44	0511042151
45	0511042180
47	0511042157
48	0511042214
49	0511042166
50	0511042176
51	0511042170
53	0511042179
54	0511042158
55	0511042195
57	0511042150
58	0511042177
60	0511042211
62	0511042174



**CITY OF MATTOON, ILLINOIS**

**ORDINANCE NO. 2020-5427**

**AN ORDINANCE AMENDING CHAPTER 114 OF THE MUNICIPAL CODE  
REGARDING LIQUOR CONTROL**

**WHEREAS**, Chapter 114 of the Municipal Code of the City of Mattoon, Coles County, Illinois, provides for the licensing and control of the sale of alcoholic liquor within the City limits; and,

**WHEREAS**, City ordinances are reviewed and from time to time and changes recommended when staff and/or City Council believe the ordinance is in need of updating; and,

**WHEREAS**, the City Council desires to modify certain provisions of the liquor control code.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendment.** Section 114.30 SUSPENSION OR REVOLCATION OF LICENSE OR PERMIT of Chapter 114 of the Code of Ordinances of the City of Mattoon is hereby amended as follows:

**§ 114.30 SUSPENSION OR REVOCATION OF LICENSE OR PERMIT.**

The Local Liquor Control Commissioner may revoke or suspend any license or permit for the sale of alcoholic liquor at retail for any violation of any provision of this chapter, or other valid ordinances or resolutions enacted by the City Council, or any applicable rule or regulation established by the Local Liquor Control Commissioner which is not inconsistent with law, or for any violation of any state law pertaining to the sale of alcoholic liquor, or any applicable rule or regulation established by the Illinois Liquor Control Commission which is not inconsistent with law, according to the power and manner provided by Sections 5 and 6 of Article VII of the Liquor Control Act of the State of Illinois; and such revocation or suspension may be in addition to any fine or penalty imposed for the violation. Any appeal of a decision of the Local Liquor Control Commissioner to the Illinois Liquor Control Commission shall be heard “on the record,” and shall only involve a review of the official record of proceedings before the Local Liquor Control Commissioner, with no additional evidence being offered.

**Section 3. Amendment.** Section 114.40.2 PRODUCT SAMPLING of Chapter 114 of the Code of Ordinances of the City of Mattoon is hereby amended as follows:

**§ 114.40.2 PRODUCT SAMPLING.**

- (A) A Class B-1 or D-2 liquor licensee may hold a product sampling event at its licensed retail location once per ealendar-quarter month. For the purpose of this section a **PRODUCT SAMPLING EVENT** is defined as an event encompassing no more than eight continuous hours at which wine, beer or spirits is dispensed to consumers in glasses. Up to three samples, consisting of no more than:

- (1) One-quarter ounce of distilled spirits;

- (2) One ounce of wine; or
- (3) Two ounces of beer may be served to one consumer at any event for which the license holder makes no charge and receives no monetary consideration.

(B) The license holder must comply with the then current policy of the Illinois Liquor Control Commission, and the Mayor must be notified by the license holder, in writing, five days in advance of the product sampling event, of the time, date and location of the event.

(C) The product sampling event will take place within the licensed premises as specified in the original license application. The product sampling event will not conflict with or otherwise violate this or any other ordinance of the city.

**Section 4. Severability.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision of its application. Each unconstitutional or invalid provision or application of such provision, is severable.

**Section 5.** This ordinance shall be effective upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
 \_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
 Tim Gover, Mayor  
 City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
 Susan J. O'Brien, City Clerk

\_\_\_\_\_  
 Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2020.

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**Nothing follows**